

MINUTES

CITY OF OVERBROOK

MARCH 11, 1992

REGULAR COUNCIL MEETING

MEMBERS PRESENT: J.A.Cordts, Mark Criger, Dale Fox, Carolyn Meerian, Dennis Graves

OTHERS PRESENT: Mike Musick, Matt Prim, Bob Greenfield, Greenfield, Davidson, CPA, Jim Long, Bogner & Button, CPA, Tom Singleton, Scherer, Harrod & Bennet CPA, Kenneth and Joe Green, Osage Waste, Inc., Cheryl Brown, Max Friesen, Ron Dean, and Scott Thompson, Citizens Insurance Service.

The meeting was called to order at 7:30 PM by Mayor Richard Hamit. The Asst. Clerk called the roll. There was a quorum present.

MINUTES/WARRANTS: The minutes of the February 12, 1992 regular meeting were reviewed. Carolyn Meerian made a motion, seconded by Mark Criger to approve the minutes as written. Motion carried. Warrants No. 7542 thru 7586 were presented for payment. Dennis Graves made a motion seconded by Mark Criger to approve all warrants. Motion carried.

SOLID WASTE CONTRACT; Kenneth and Joe Greene, Osage Waste, Inc. were present to request the council approve their contract for another year. Greene noted he had not raised fees for approximately three years and he had no intention of raising them this year unless the Osage Land Fill raised their fee. He said if it raised he would have to come back to the council and request a raise to cover the extra expense. He said at this time it did not look as if the county would raise the fee any time in the near future. The subject was discussed at length. Several members commended Green for a job well done. Mark Criger made a motion, seconded by Dale Fox to approve the renewal of the solid waste contract for one more year. Motion carried. Dale Fox brought up the subject of recycling. It was noted that it had been tried in Overbrook in the past and it didn't work. Greene said the land fill in Osage County was good for around three more years and then they would just open up another section. He also noted the county had leased around 180 acres also.

AUDIT BIDS; Mayor Hamit opened the sealed bids for the city's annual audit. They were as follows:

Scherer, Harrod & Bennet - Lawrence	\$4200
Greenfield & Davidson - Ottawa	4950
Bogner & Button - Lawrence	3600

All audit firms agreed they would have the audit finished and the report back to the City by June 30. During the discussion, it was noted basically everyone does the audit the same, they are all governed by generally accepted audit standards and the Kansas Minimum Standard Audit Program. Greenfield noted he felt the other audit firms would need to be trained and that his company was already familiar with Overbrook's books. Mr. Singleton noted his company has experience in the audits of cities plus his firm had audited the City of Overbrook from 1982 thru 1987. Mr. Long also said his firm has audited many municipalities and also does the audit for Santa Fe Trail USD 434. Dennis Graves made a motion that the council approve the bid from Bogner & Button, lowest bidder. Mark Criger seconded the motion. Motion carried. Dale Fox and J.A. Cordts registered their displeasure with the audit not being given to a local person. Mark Criger noted that Greenfield's office is not in Overbrook. It was also noted that Greenfield has opened another office in Olathe. Criger said he did not consider the business as local in these instances. He also noted that the council can only go so far when you are dealing with local people, and that a \$1350 spread was too much to explain to the tax payers.

INSURANCE BIDS: J.A.Cordts excused himself while the council reviewed the insurance bids. Mayor Hamit opened the bid from Community Insurance Service - general liability \$3161, public officials errors and omissions liability \$1954 and Law Enforcement Liability \$2,082 for a total of \$7197. He then opened the bid from Citizens Insurance Services (the company that purchased Friesen, Wilhite Insurance) for various city buildings, in the amount of \$619. It was noted the bids were not for the same insurance coverage. (clerks note; the bid requested was for city buildings only, inasmuch as the insurance carrier had changed) The council decided to go ahead and honor both bids since the insurance premium date would be due before the next council meeting. Dale Fox made a motion, seconded by Carolyn Meerian to accept both bids. Motion carried. Scott Thompson, Citizens Insurance suggested compiling all the city's insurance to come due at one time. He said his carrier, Employers Mutual had a municipal package that would all come due April 1, and that they had 90% of the cities in Kansas. He said they could start working on it around the first of next year. In reference to the liability insurance, Mark Criger questioned the coverage for Emergency Medical Technicians. Max Friesen said the EMT's are covered through the policy with the Osage County Fire Dist#4. (clerks's note: ~~The EMT's who are employees of the city do not work as EMT's for the city, they automatically are volunteer firemen~~) In reference to the insurance that Citizens Ins. Svc. bid on, Max Friesen noted that his agency used Hartford but Citizens did not. He also noted the policies his agency had that had been transferred to Citizens were buildings and fire policies, pumps and water towers, and employees bond. He said the policies the Cordts/Hylton Agency, now Community Ins. hold are liability, auto, workman's comp. tractor and backhoe. He said they always been separate.

~~MATT~~

ANNEXATION; Mike Musick and Mike Prim were present to discuss the possible annexation of a piece of property south of the city limits between NAPA and the American Legion. They said at this time they would like to put in a car wash. They were concerned about being able to obtain sewer and water. The council agreed all they had to do was present the city with a letter requesting annexation and also give the city a legal description. Musick also wanted to know if the water line crossing the property to the American Legion Hall could be moved to the edge of the property. The council said it was a private water line and Musick would have to discuss it with the Legion. Musick also asked about zoning. It was agreed that inasmuch as the area was zoned business, that the new property would also be zoned business. The council agreed by concensus that annexation would be desirable and they would welcome the new business. Musick was instructed to get together with the clerk to make sure everything was done right. They were thanked for coming and left the meeting.

POLICE REPORT; Ron Dean requested no parking signs in specific areas around the grade school and possibly at the middle school, to accommodate the school bus traffic. He said not too long ago there was a bus/car accident because there were vehicles blocking their view. Dean presented pictures to the council showing the problem. There was some discussion in relation to whether the no-parking should be all day during school hours or just at specific times. The council agreed the parking should be restricted from 7:45 am to 3:30 pm on school days. After more discussion, Dennis Graves made a motion to install the signs as requested by the police chief. Dale Fox seconded. Motion carried.

Dean requested permission to purchase a 22 rifle. He said he did not have one right now and inasmuch as he has had to destroy so many coons, skunks and possums he really needs one. He said he had found one for \$50. The council agreed by concensus that it would come out of the law fund and with the rabies problem and having to destroy so many apparent rabid animals, it would be a good idea.

J.A. Cordts requested Dean to install a new yield sign on the west side of the grade school. He said it was all faded out. Dean said he would take care of it.

Mayor Hamit commended Dean for his quick response to the accident at the corner of Fourth and Oak.

SWIMMING POOL EMPLOYEES: Mayor Hamit reported an ad had been placed in the local paper for a Manager/supervisor for the pool. It was noted as stated at the February meeting it was important to have an adult at the pool. There was a lengthy discussion concerning duties and pay. It was decided since the clerk could not be here tonight it might be advisable to call a special meeting to discuss the details. It was agreed to do away with the "basket-person".

Mayor Hamit asked Mark Criger if he would agree to be the liaison between the pool employees and the city inasmuch as he has had experience in managing a pool. It was also agreed that Mayor Hamit, Mark Criger and Carolyn Meerian would do the interviews.

AFTER PROM PARTY DONATION; Mayor Hamit read a donation request from Santa Fe Trail High School/After Prom Committee. It was noted that the city had historically donated \$100. Dale Fox made a motion, seconded by Mark Criger to donate \$100 to the High School After Prom Party. Motion carried.

WATER REPORT: In Bruce Smith's absence Mayor Hamit brought the council up to date in reference to some of the details in reference to rusty water etc. He reported well #4 was not being used at this time since it appears to be the rust culprit. Smith left a letter to the council reviewing the problem and hopeful solutions. He said the State's options for the city were - pig out the water lines (apparently Bruce did not feel the lines were sufficiently plugged to be a problem); use wells 3 and 4 as little as possible and the RWD as much as possible. Smith noted the problem with that is the only time we get complaints about the foul smell in the water is when we use the RWD. He noted we could add chemical to #4 but the guidelines for building in Douglas County are so stringent that we really don't have room to put a building up. Dale Fox said he was against adding chemical if there was any other way. He suggested until we can find a permanent solution, regular flushing would be in order.

SWIMMING POOL REPAINTING; Smith's note also discussed the fact that a decision has to be made soon in reference to repainting the swimming pool. He wanted to know if the council wanted him to do it or hire it done again. He noted if the city did it themselves, it would cost around \$2,000 for epoxy and \$3000 for rubber (if rubber is used - it would have to be sand blasted) The matter was tabled until the special meeting when Smith would be available to talk about it and would have some more prices.

WATER DEPT SUMMER HELP: Smith wanted to know if the city wanted to hire another summer helper this summer. He noted last year the person was hired to basically do mowing. One council member said he thought the person was hired to help clean out drainage ditches. Another member thought he was supposed to install valve extensions but as yet they are not done. Someone questioned if the employee worked full time. Mayor Hamit said he was supposed to work 40 hrs per week. (clerk's note; the employee had several prior plans where he was gone from Overbrook for several weeks and also had a several week bout with the flu. He did not work 40 hours any given week.) It was suggested that Smith present a list of items he would like a temporary employee to accomplish. The subject was tabled to the April meeting when Smith would be available to answer questions.

FIREWORKS; Dale Fox reported he would be meeting with the fire department next week to go over some fund raisers for the pending fireworks display. He said he hoped they could earn enough money to make sure the celebration would be bigger and better. He said he would report to the findings to the council.

ADJOURNMENT; Dale Fox made a motion, seconded by Mark Criger to adjourn the meeting. Motion carried. The meeting was adjourned at 10:00 PM.

Respectfully submitted;

Mildred J. Cannon, City Clerk

Cheryl'L. Brown, Asst. Clerk

APPROVED: \_\_\_\_\_

April 8, 1992