

CITY OF OVERBROOK

MINUTES

REGULAR MEETING

JUNE 10, 2004

MEMBERS PRESENT:

Bruce Smith, Jim Gates, David Gerisch, Rich Hamit. Ira Allen  
And Mayor Jack Young absent.

OTHERS PRESENT:

Pat Martin, Charles Hamner, Sue Martin, Shelley Foulke, Patty  
Hylton, Bob Call, and Cheryl Brown.

The meeting was called to order by Council President Bruce Smith in the absence of Mayor Young. Roll was called to establish a quorum.

MINUTES/ WARRANTS: Jim Gates made a motion, seconded by Rich Hamit, to approve the minutes of the May 20<sup>th</sup> special meeting as written. Motion carried 4-0.

Rich Hamit moved to approve the minutes of the regular May 26<sup>th</sup> meeting as written. Jim Gates seconded; motion carried 4-0.

Jim Gates made a motion, seconded by David Gerisch, to pay all warrants presented. Motion carried 4-0.

FIREWORKS SALES: Pat Martin was present to ask permission to sell fireworks at the Boy Scout on the fairgrounds. They give a donation to the Fair Board to pay for the electricity. Rich Hamit made a motion, seconded by Jim Gates, to approve the Martin family fireworks sales. Martin said they would be open from 10 AM until 10 PM. Fireworks can be sold from June 27<sup>th</sup> through July 5<sup>th</sup> per state law.

COMPREHENSIVE PLAN UPDATE: Sue Martin reported that their committee has been busy making contact with various organizations in the community. Several groups don't meet in the summer, so September looks to be a busy time for them.

MAINTENANCE REPORT: Bob Call said that he had received a bid of \$500 from Craig Gillard to replace the bed on the dump truck. Everette Danner is not planning to give a bid. Jim Gates made a motion, seconded by Rich Hamit, to approve the bid of \$500 from Gillard.

Call told the council that they have killed thistles on the lake dam, mowed the lagoons, replaced the storm drain in front of the barber shop, and replaced the element on the hot water heater at the pool.

He presented bids for street sealing and repairs from Hi-Plains Sand and Harbour Construction. The bids were not submitted for the exact same items, and some details were not clear such as who furnishes the materials and differences between the amount of materials needed for certain areas. Gates reported that Harbour Construction has done street work for Lyndon, and they seemed to be pleased with the work quality. There was some discussion about not being completely pleased with the work done by Hi-Plains Sand the past couple of years. The council agreed by concensus to have Bob Call find out exactly how each of the companies are planning to do the work as stated on the bid before making a final decision.

Call told the council that the west lift station had a vacuum seal go out and something bent the shaft, and is being repaired by Ed Hickman. The east lift station had a hole in the discharge pipe last week, but is working again. Bruce Smith asked Call to check into prices of motors to have as a spare.

Rich Hamit asked Call if he has any idea why the alkalinity at the pool is so high. Call said he didn't. Hamit said that Family Pools recommends adding muratic acid, which Call has done. The test still shows a high level.

TREASURER REPORT: Patty Hylton reviewed the financial reports for the various funds as prepared by her. She told the council that the June tax levy of around \$46,000 has been

deposited but won't show up until next month. There was some discussion about the payment terms for the street sealing. Bob Call was asked to inquire if both bidding companies would be willing to accept two equal payments rather than in one lump sum.

Hylton gave the council some information regarding how business expenses can be handled by the city. The city currently uses the Accountable plan, which requires receipts be submitted to verify expenses rather than treating reimbursements as taxable income for the employee.

**CLERK'S REPORT:** Cheryl Brown said that Casey's needs to have a new Cereal Malt Beverage license showing a new name due to their company doing some re-organizing. Jim Gates made a motion, seconded by David Gerisch, to approve the CMB license. Motion carried 4-0.

Brown said that she had talked to KDHE and learned the correct wording for the public notice required due to a violation of one of the routine tests.

Jim Long of Bogner & Long was here on June 2<sup>nd</sup> to start the audit process. He will be back at the second meeting in July to report on the audit, and also to present a draft of the 2005 budget. Bruce Smith said that the budget needs to be discussed at the next 2 meetings.

Brown said that she has received a contract from the company where Dale Fox buys fireworks. The council agreed to talk to Fox about the matter before having the mayor sign it. Bob Call said that he did not want to be responsible for storing the fireworks, and the council agreed.

**BUDGET INFO:** Bruce Smith gave the other members copies of budget information from Carbondale, Burlingame, and Lyndon that he thought might be helpful when planning the 2005 budget for Overbrook. Smith also had a report from the county about each town, but it's not too specific. There was discussion about the mills levied by other towns, and their assessed valuations.

**COUNCILMEMBER COMMENTS:** Rich Hamit said that both police officers now have keys to the lights at Jones Park. There was an incident when the lights were on all night, but Hamit was told that they were shut off at 11 PM. However, Chief Harmison said they were on at 11:45 PM. Since both police cars will have keys to the lights the problem should be solved.

Hamit also said that the scoreboards are not working. Bob Call said the mayor is aware of this, and told Call not to worry about it. Jim Gates said he'd been told that the ball association is going to contact Coca Cola about fixing them. The city had sent them out of state last year for repairs. Hamit said he would check into it.

There was discussion about buying muratic acid in bulk if the alkalinity continues to be a problem at the pool. Call will check into pricing for the acid.

Hamit said that the CPR masks requested by Rachael Strohm will cost \$6.99 apiece. Ira Allen had suggested just buying enough for the on-duty lifeguards. Hamit said that Strohm told him that each guard needs one. The council agreed by consensus to purchase 9 CPR masks for the pool. There was also discussion about how slick the zero-depth entry is, and what can be done to help the situation.

The clerk asked the council to re-approve the policy of reimbursing the lifeguards for half of their training at the end of the season, and the second half the second year they work at the pool. The council agreed by consensus.

**LAW REPORT:** Chief Harmison reviewed his report with the council. Harmison said that Officers Dannar and Miller are presently on their way back from training in Iowa.

Harmison told the council that he has informed the Fair Board that the police department will not be responsible for posting signs along the parade route this year due to budget concerns. He also told the council that he will be meeting with Ira Allen and Patty Hylton later this month to discuss the 2005 budget needs.

He also mentioned the need to spray around the city lake to control mosquitoes due to the possibility of West Nile virus.

MISCELLANEOUS: Bruce Smith asked for the current water and sewer rates. The clerk told him the following:

Water: \$11.00/first 0-1000 gallons, then \$5.50 per 1000 gallons thereafter.

Sewer: \$ 5.00/first 2,000 gallons, then \$1.00 per 1000 gallons thereafter.

The council agreed that both rates need to be reviewed due to loans for improvements that are being re-paid.

WATER/SEWER REPORT: Marian Massoth said that KDHE has approved the contract for the Sewer Inspection & Cleaning work to be done. Donna Crawford recommends that the bids be advertised in the Osage County papers and also either the Topeka or Lawrence paper. The council agreed to advertise in the Lawrence paper. The bids will be opened on July 16, 2004 at 2:00 PM at City Hall. Crawford will take care of the publishing and other notices that are required.

Massoth said that she hasn't had time to meet with anyone concerning the pre-treatment tank previously discussed.

MISCELLANEOUS: Bruce Smith recommended that some of the council meet with some officials from the schools as well as the adjoining property owners to discuss the drainage problem caused by the school parking lot. There can only be one councilmember present to keep it from being a meeting, so Jim Gates said that he would volunteer to represent the council.

PLANNING COMMISSION: Bruce Smith said that Tom Wurdeman and Yolanda Dickinson have agreed to have their names considered for the Planning Commission.

There being no further business before the council, Jim Gates moved to adjourn. David Gerisch seconded; motion carried 4-0. At 8:45 PM the regular June 10<sup>th</sup> council meeting was adjourned.

Respectfully submitted,

Cheryl Brown  
City Clerk

06/24/04

APPROVED: \_\_\_\_\_