

City of Overbrook
Overbrook City Hall
January 8, 2025 6:00pm

A. Call to order, Roll Call	<p>Mayor Jon Brady called the meeting to order at 6:05pm.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – present Cheryl Miller – absent, arrived at 7:35 Kyle Maichel – present Hanna Smith –present Matt Craig – absent</p> <p>We have a quorum.</p> <p>Others present: Jim Koger City Clerk, Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Danny Gamblin Maintenance</p> <p>No Public present.</p>
B.1 proclamation B.2 Public Hearing	<p>(honoring a citizen that assisted with an emergency in October of 2024) The citizen did not want to be publicly recognized. But we wanted to make sure they were acknowledged.</p> <p>Open hearing at 6:07 OCDBG Downtown Commercial Rehabilitation Application. Ice Cream Shop on Maple and 8th Street. No Public Comments. Jim commented on making the city aware of the changes. Closed the Hearing</p> <p>I move to close the hearing Carol Hanna Passed (4-0) Closed Hearing at 6:12</p>
C. Approval Agenda	<p>Jayhawk software support block moving it to G.4 Move school signs to public safety.</p> <p>I move to approve the agenda with appropriate changes. Hanna, Carol Passed (4-0)</p>
D. Approval Consent Agenda	

	<p>The library did not send their report this month. We need to be looking for it.</p> <p>Questions about Mercury Contract amendment.</p> <p>I move to approve the consent agenda Carol, Matt Passed (4-0)</p>
E. Special Reports	E.1 Waste Water Report- updates on wastewater plans, some changes with piping and discharge plans.
F. Public Comment	None
G. 1a Treasurers Report	<p>G.1 Treasurers Report – group has been working hard on getting the end of the year stuff cleared up. Signed contract with Bryan Nyp CPA.</p> <p>We’ve ended the year within our budget Authority. We will have some transfers to make to balance out the funds. We will start working on Department budgets so they can plan their year.</p>
G.2 Public Safety	<p>School Zone Improvements – We are waiting on the State to update our speed limit signs. Jon feels like we need to add more signs letting people know that there is a school zone. Jon has priced some signs they are running close to \$2000 each. We need to look at the ordinance to change it to a new zone. ***Eric and Jon will get together to work on the ordinance to change the zone.</p> <p>We talked about a potential ATV ordinance previously. Does anyone have anything to add?</p> <p>*Eric, Matt and Kyle work together to see what needs to be discussed on this.</p> <p>Chief would like to move another officer to Full-Time. This would not change the budget much. Feels like he can absorb the change.</p> <p>I move to hire a second a full-time officer. Hanna, Carol</p> <p>Discussion – How was the specific officer selected? Eric explained the process using fair hiring practices.</p> <p>Passed (4-0)</p>

G.3 Maintenance Dept Action Items	<p>Maintenance Dept. has worked hard on plowing the street. We had a few questions on Alley's etc, priorities in a snow event.</p> <p>Quote on Check Valve replacements at the lift Stations</p> <p>I move to approve the quote to replace the check valves. Carol, Hanna Passed (4-0)</p> <p>Street RFP's Jim made some spreadsheets for review. Council reviewed and discussed all bids.</p> <p>I move to accept the bid for Asphalt by Bettis. Matt, Kyle</p> <p>Discussion that Bettis also bid the chip and seal. And maybe discuss with them some options of chip and seal.</p> <p>Passed (4-0)</p>
G.4 Administrative Action Items	<p>Software Support for Denali we would like to add a prepaid block of time.</p> <p>I moved to pay for an additional 10 hours of support. Hanna, Kyle Passed (4-0)</p> <p>Jim looked at a "level pay" option for our water customers. It would cost a 1 time fee of \$900. Discussion. Will look at getting community feedback. Will put in next months newsletter</p>
G.5 Pool Action	<p>Prioritize the repairs at the pool. Working with Maintenance to get the repairs done early. Looking at leveling out budget.</p>
G.6 OPR Action	<p>OPR- working on budget items, to smooth out items. Wages, expenses, mowing, etc. Working on different ideas to generate more income.</p> <p>Looking at updates for old gym. Working to streamline access for gym use. Jon would like Madison to get in touch with the fire marshal for crash bar requirements. Working on cleaning up the old gym and getting rid of stuff. Has been working with community members to help get rid of the old stuff.</p>

	Summer Camp – working on getting numbers up for summer camp enrollment. Targeting getting information for summer camp out by the 1 st of March.
H. Unfinished Business	Growth Committee – business incentives-Jim gave a list of thoughts and ideas. He would like to pass this the growth committee to develop and bring back to council in March.
I. New Business	<p>Jon is Scheduling reviews/evaluations with all the staff. If any council members would like to sit in on any of the reviews, they are welcome too. Kyle would like to add “emotional Intelligence” to one of the categories to be evaluated.</p> <p>Jon will be looking at a “critique” of the snow removal, and equipment. Looking at maybe purchasing some additional items.</p> <p>Update on the Ash Street fence permit issue. Planning and Zone did not approve the permit.</p> <p>Holiday Dinner – Becky will ask Jane TJ’s about Friday’s.</p>
J. Council Members Comments	<p>Carol – nothing,</p> <p>Cheryl – Thanks the maintenance department for the snow removal.</p> <p>Hanna- Nothing</p> <p>Matt – Fire station is still not done.</p> <p>Kyle – Based on Madison’s first 3 weeks we need to show her the 80% list.</p> <p>Jim- Did we settle on a topic for the work session. Work session will be on the 24th. Jon – Budget, 80% list- when it warms up what are we going to be working on?</p> <p>Becky – Nothing.</p>
K. Mayor Comments	Thank everyone for their service in 2024. Things on our 80% list, looking at our drainage issues on Surrey and Devon.
L. Adjournment	<p>I move to adjourn. (8:40pm)</p> <p>Carol, Kyle</p> <p>Passed (5-0)</p>
<p>Respectfully Submitted</p> <p>Becky Coltrane</p> <p>Assistant City Clerk</p> <p>APPROVED February 12th, 2025</p>	

