

**City of Overbrook**  
**Overbrook City Hall**  
**April 8th, 2026 6:00pm**

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p><b>Mayor Jon Brady – Present</b></p> <p><b>Council Members:</b>  Polly Berkley- Present  Cheryl Miller – Present  Kyle Maichel – Present  Hanna Smith – Present  Matt Craig – Present</p> <p>We have a quorum.</p> <p><b>Others present:</b>  Becky Coltrane City Clerk, Bailey Lang Assistant City Clerk, Eric Carlson Police Chief, Danny Gamblin Head of Maintenance, Russel Mitchell, Joann Allen, Jeremy Roddery, Brandy Engler, Tricia Webb, and Jessica Davis.</p>
<p>B. Commendation</p>	
<p>C. Approval Agenda</p>	<p>I move to approve the agenda.</p> <p>I make a motion to approve the amended agenda, growth committee report to E.2, add administrative action items elected personnel to G6.a  (Polly, Cheryl)  Passed (5-0)</p>
<p>D. Approval Consent Agenda</p>	<p>I move to approve the consent Agenda as presented.  (Hanna, Matt)  Passed (5-0)</p>
<p>E. Special Reports:</p>	<p>E1.  Sewer Project Updates:  A pre-construction meeting was held on the 19th, and the Notice to Proceed has been issued. Construction is expected to begin in August 2026, with completion anticipated in 2027.</p>

	<p>The burn pile will be closed during construction. Staff will install signage indicating the new burn pile location and public access dates.</p> <p>E.2 Growth Committee update: A suggestion was made to develop a volunteer plan for construction of the dog park, proposed to be located behind Casey's. A volunteer has offered to assist with the initial setup. Jon requested additional information, including bids, an inventory of existing fencing, and identification of any additional materials needed.</p> <p>TEAP: study from KDOT for around the school. They have a study that has been completed.</p> <p>The Council discussed expanding sidewalks this year, including areas along Santa Fe Trail on both the east and west sides of town. Specific project details are still being determined.</p>
<p>F. Public Comment</p>	<p>F.1 Joann Allen said it's hard to hear council members, asked if they would speak louder.</p> <p>Tricia Webb: Old Fire Station building to be sold- Discussion was held regarding the potential positive impact to the community if the space were occupied by a new business. Currently exempt from property taxes due to public use, the property could generate tax revenue if transitioned to private business use, while also providing community benefits.</p> <p>Jon would like to clarify that there is no blanket statement on what will be approved and what will not. They are waiting to see which business/person will end up buying the station. There have been NO decisions OR actions on future business, nothing has been presented as they do not know what will go in there.</p>
<p>G.1. Maintenance Action Items</p>	<p>G.1 Contacting the county on water on 56 highway, they had planned to get it done in a few weeks and we would like to hear a plan.</p> <p>Work has begun on the sinkhole near the co-op, including installation of a pipe to tie into the existing culvert. Staff are currently evaluating next steps, and will be contacting the co-op to discuss their operational concerns.</p> <p>Finishing up HVAC in the old gym.</p> <p>Working on patching a bunch of potholes around town, and possibly grading alleys, seeing if the county grader would be willing to help us out with that.</p>

	<p>Discussion was held regarding a culvert near the City Lake Gazebo by the mulberry tree that has become habitat for reptiles and skunks. Riprap may be used as a replacement. Jon will contact the Kansas Department of Wildlife and Parks regarding excavation and removal options.</p>
G. 2. OPR Action Items:	<p>G2. Payroll software for parks and recreation: would like to pay for the payroll software for summer help- connect team to use one timesheet system for all the summer employees.</p> <p>I make a motion to approve connect team. (Polly, Cheryl) (5-0)</p>
G.3 Pool Action Items	<p>G3. The pool is being reassembled, and staff are waiting on gaskets to be fabricated. The necessary flanges are on hand. Cleaning and preparation are scheduled, with the goal of refilling the pool by the end of April.</p>
G.4. Public Safety action items	<p>G. 4a Officers for City Wide cleanup day- April 18<sup>th</sup>, 2026 Do we need to have extra staff- or is one officer on duty okay.</p> <p>Council is good to have one officer on duty.</p>
G.5 Financial Report	<p>G5. Financial Report: Has a small offage and will be reaching out to the account to correct that. The upcoming quarterly report was discussed. It was noted that the account discrepancy identified has not changed since December, and that the error appears to have originated when the new accounting program was implemented.</p> <p>Trash service is now positive and no longer negative on the monthly expense.</p> <p>I make a motion to approve the treasurer's report (Matt, Hanna) (5-0)</p>
G.6 Administrative Action Items	<p>G6a: A resignation for a member of city council has resigned as a council woman. Cheryl has been a vital member of council for the past 9 years. Jon would like to thank her for service and that she will be deeply missed.</p> <p>The Council would like to formally accept her resignation, and that she will be very missed.</p> <p>The Council will review an appointment of a new council member at the next meeting.</p>

	G6b: none
	G6c. Insurance Rebate Information: We received a rebate for the city insurance.
H. Unfinished Business	<p>H.1 Burn Ban Ordinance 453 Had our attorney Pat rewrite an ordinance for a burn ban and align with the county, as well as keep the burning process quick and straight forward.</p> <p>I make a motion to approve the burn ban ordinance 453. (Kyle, Cheryl) (5-0)</p> <p>H. 2 2018 building codes: Waiting for a copy on building codes from the planning and zoning committee.</p>
I. New Business	<p>I1. Purchasing Policy Updates: Matt wants to review it and approve it at the next meeting.</p> <p>I2. Lake Committee Request \$350 for prizes for Crappie Tournament:  Jim with Wildlife and Parks manages our city lake, he recommends stopping feeding the fish as stunted growth and having overstocked the lake. Proposal for aeration, and removal of fish feeders to store or sell them at next council. April 18<sup>th</sup> is the crappie fish tournament- no limit on crappie fishing.</p> <p>I make a motion to approve the crappie tournament and the prize money. (Hanna, Polly) (5-0)</p> <p>I3. Lake Committee Request for night fishing this summer: to help reduce fish population. Make a motion to approve night fishing and would like to know times and dates.  (Matt, Hanna) (5-0)</p> <p>I4. Concessions Stand/Gym Windows Requested bids for new gym windows, one that was broken from a thrown rock, and replace boarded-up windows and old AC window.</p>

	<p>I make a motion to approve windows and the amount approved for the old gym.</p> <p>(Cheryl, Kyle) (5-0)</p> <p>The concession stands window needs to be replaced. Staff would like to explore installing a food truck-style service window that can open. The goal is to complete this before the season begins due to time constraints.</p> <p>15. Well #2 Repairs discussion: Review was conducted of two hours of video footage for Well 2, a 6-inch well with a total depth of 486.79 feet. The inspection identified a cracked casing beginning around 147 feet, with additional sections of open borehole at approximately 341 feet, 384 feet, and 394 feet, with no screen present.</p> <p>The Council discussed the option of redrilling Well 2 and will seek proposals from engineering firms to evaluate options and submit bids. A firm will be selected to provide recommendations on how to proceed. Well 2 is one of the original wells drilled in 1956.</p> <p>Lead/copper report: We do not have lead service lines. We have two sites that had previously lead service lines, we did not validate it- we have gone back and validated that is incorrect and we do not have lead or copper in the city, purely reporting issues.</p> <p>A wetland cell was discussed for the lagoons to assist with drainage into the sewer system from homes, as not all drainage can be easily redirected. A more permanent solution will be considered in the future when a formal plan is developed and funding is available.</p>
J. Mayor Comments	Thank everyone for coming, thank you for Cheryl for your service and you will be missed.
K. Adjournment	I move to adjourn at 7:53pm (Matt, Polly) Passed (5-0)
Respectfully Submitted Bailey Lang Assistant City Clerk APPROVED May 13 <sup>th</sup> 2026	

