

City of Overbrook
Overbrook City Hall
May 13th, 2026 6:00pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p>Mayor Jon Brady – Present Council Members: Polly Berkley- present Kyle Maichel – present Hanna Smith – present Matt Craig – present</p> <p>We have a quorum.</p> <p>New</p> <p>Mayor Jon Brady – Present Council Members: Polly Berkley- Present Kyle Maichel – Present Hanna Smith – Present Matt Craig – Present Lane Clark-Present</p> <p>We have a quorum.</p> <p>Others present: Becky Coltrane City Clerk, Bailey Lang Assistant City Clerk, Eric Carlson Police Chief, Danny Gamblin Head of Maintenance, Brent Newton, Harold Grimm, Stephanie Kitten, Russell Mitchell, and Charlie Glenn.</p>
<p>B. Appointment of New Council Member- Oath</p>	<p>I recommend Lane Clark to council.</p> <p>I make a motion to induct Lane Clark into council to finish the remaining term of Cheryl Miller. (Polly, Kyle) (4,0)</p>
<p>C. Approval Agenda</p>	<p>I move to approve the amended agenda. (Matt, Polly) Passed (4-0)</p>
<p>D. Approval Consent Agenda</p>	<p>I move to approve the consent Agenda as presented. (Hanna, Matt) Passed (5-0)</p>

E. Special Reports:	E1. Sewer Project Updates: Were getting everything ready to start lagoon work at the end of summer. Final burning for burn area, which will temporarily be closed while construction is taking place.
F. Public Comment	F.1 December Goodrich- Drainage on Surrey Ln: Absent- Conversation continued in Maintenance Action item G.1. F. 2 Charlie Glenn- Parking lot at fairgrounds: He asked whether the hayfield behind Casey's could be used for parking during this year's fair, since a carnival will be set up in the midway. I make a motion to approve the property behind Caseys for parking. Matt, Hanna (5-0)
G.1. Maintenance Action Items	G.1 Report: sewer system main backed up on Sunset St. on a Sunday, pumped it clear Monday morning. Continuing ditch work and drainage, potholes patching around town as the weather warms up. December Goodrich raised concerns about drainage during the heavy rain a few weeks ago. A few days later, Danny completed some ditch work to improve water flow, but additional work is still needed to remove dirt that was pushed out of the way. The culverts are not moving water quickly enough, so staff will look at options to improve ditch drainage and direct water away from the homes. Other homes on the west side also have inadequate ditches, and options will be reviewed. Staff will contact homeowners about ditch work and culverts and work with them to find the best solution.
G. 2. OPR Action Items:	G2. Ball season has started, summer camp has 3 spots left, the school will provide lunch and breakfast for all students in the summer camp program.
G.3 Pool Action Items	G3. Pergolas: the west side pergola is not in good shape, the one closest to the pool is in the worst shape. The metal in the pergola has rusted with the wood wrapping holding it together. Employees talked to contractor about repairs and looked at premade new pergolas. The council would like to repair the pergolas at this time and investigate the cost of replacing the pergolas at a later date.

	<p>update on pool: new parks and rec part time maintenance employee helping tremendously. Pool opening is right on schedule</p>
G.4. Public Safety action items	G.4 None.
G.5 Financial Report	<p>G5. Financial Report: Quarterly report from the Cities accountant, everything looked good. Billing and accounts payable doing good and receiving all receipts. Audit report was good, should get the audit report by end of May first of June. Discrepancies have been found in the trash totals; errors have been corrected. Mini excavator equipment has been paid off; there is no current loans for equipment. The next loan payment due is in August.</p> <p>I make a motion to approve the financial report as presented. (Matt, Polly) (5-0)</p>
G.6 Administrative Action Items	<p>G6a: Engineering for Surrey Lane Drainage Project: Kiethan Myers sent first part of project, where boundaries are in place. Phase 2 is the design, where to direct the water. Keithan would like to take the water to the field for agricultural draining. Engineering company would like an answer by July council meeting. Additionally, the city attained an easement 10 ft for draining. The city will talk with property owners about opening the ditch back up, redirecting the water from the lawn.</p> <p>East side of Surrey Ln. has concrete driveways that could possibly be removed to correct the drainage issue, that will be discussed with homeowners before any action is taken.</p> <p>I make a motion to approve phase 2 for July council meeting. (Matt, Kyle) (5-0)</p> <p>Sunset Lane drainage: Water is getting into residents' home, due to their ditch flooding. Most of the culvert tube is underground. Have a meeting to talk with property owners to find some solutions. Another house up the road ditch also needs dug out; it's not draining as it should. Two actions items; meeting with homeowners on Surrey Ln and one for Sunset. All new culverts put in will have masonry ends on them, to keep them from being crushed or erosion from water.</p> <p>Danny has supplies to fix sink hole at the co-op.</p> <p>Water meters at laundry mat and library need concrete poured to help keep lids on.</p>

	<p>G6b: Executive Session- K.S. A. 75-4319 (b)(12) security measures</p> <p>I move that the governing body recess into an executive session to discuss Security measures in pursuant to the K.S. A. 75-4319 (b)(12). The open meeting will resume in 15 minutes at 7:09. Motion made by Matt and 2nd by Polly. Coming out of executive session at 7:25. Those present will be council members, City Clerk, Mayor, and chief Carlson.</p> <p>Matt, Polly (5-0)</p> <p>No actions and no decisions were made.</p>
	<p>G6c. JEO Progress Report for Comprehensive Plan: Finalizing their data, including maps. After Saturday Bill Flanders came down with students to compile comments they received, working on a draft report for comprehensive plan for the maps. PDF format- the hope is to get them to JIS to be able to add to the maps as changes come along. Look at zoning maps and use maps to find discrepancies and correct those. Flood plain maps from county also to be included. County sent out preliminary map, and the state is working on final flood plain map. Final transportation engineering application program (TEAP) traffic around the school, report is complete. KDOT to do the study- cross walks, school zones, signage width and colors.</p>
<p>H. Unfinished Business</p>	<p>H.1 Drainage on Surrey Lane-</p> <p>Previously talked about in G6.a</p> <p>H. 2 Update on Comprehensive Plan- getting us a draft- unsure of the timeline to receive that.</p> <p>H. 3 Planning and Zoning- Edits for Appendix A: recommendation with planning and zoning- museums; change from an N to a P for permitted.</p> <p>I make a motion to update museums from N to P for public use (Polly, Hanna) (5-0)</p>
<p>I. New Business</p>	<p>I1. Garretts Firework stand permit approval: I2. Fireboard fireworks stand permit approval:</p> <p>I make a motion to approve Garretts firework stand and the fireboard stand, recommending signage for sale dates and firework usage dates. (Kyle, Matt) (5-0)</p>

	<p>I3. Hiring Maintenance Workers: This was not discussed, as there is currently ongoing interviews.</p> <p>I4. Tuition Reimbursement: If an employee goes to school, for the benefit of the city would the city reimburse the student up to an agreed upon amount.</p> <p>Would like to go over this and discuss next council meeting.</p> <p>I5. Proposed Scholarship program: Scholarship program to encourage summer help. Would like to look over this idea and talk with Pat. Revisit next month.</p> <p>I6. Mayors Summit- May 21st in Lyndon Ks</p>
J. Mayor Comments	Welcome Lane- appreciate all the work the council is doing, citizens input to help make our town a better place. We may not all agree on paths forward, but we can work together to make improvements. Work session is the 28 th of this month at 6pm.
K. Adjournment	I move to adjourn at 7:55pm. (Lane, Polly) Passed (5-0)
Respectfully Submitted Bailey Lang Assistant City Clerk APPROVED June 10 th , 2026	