

AMENDED AGENDA
Regular Council Meeting
January 11, 2012 7:00 PM
CITY OF OVERBROOK Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA note amendments in **BOLD**

C. CONSENT AGENDA

1. Council Meeting Minutes
 - a. December 14, 2011 Regular Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report
14. Request to Attend KRWA Conference in Wichita, March 27-29, 2012
15. Approval to send KRWA support letter to EPA

D. PROJECT UPDATES

1. Street Project – Bill Jacobs
2. City Lake Bridge – Jon Brady
3. Library Project

E. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearing on Utility Bill Account

F. SPECIAL REPORTS

1. Junior Girl Scouts Bronze Award Presentation Becky Coltrane and the Junior Girl Scouts
2. Jeff Good Code Hearing 501 Locust
3. Nicole Malcom Neighborhood Watch Program

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Request to Purchase ACH Software for Utility Billing Program – Jim Koger
3. Request from Housing Authority to clean north west parking stalls and possibly add gravel
4. Old High School Asbestos Inspection Results

H. UNFINISHED BUSINESS

1. Update on Review of Utility Billing Rates - Working Committee
2. Maichel Well Lease Agreement – Mike Coffman
3. Discussion of LKM Sample Ordinance for #159 Regarding Peddlers
4. Discussion of LKM Sample Ordinance for Fireworks
5. Status of O & M Manual - Jim Koger
6. Rocking of Jetty's – Karl Umscheid
7. Other Unfinished Business

I. NEW BUSINESS

AGENDA: January 11, 2012

1. Update Employee Handbook
2. 2012 Waste Tire Grant Application
3. **Request for donation to Overbrook Community Wide Event**
4. Other New Business

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS

L. MAYOR'S REPORT

M. ADJOURNMENT

(NOTE: A BREAK MAY BE SCHEDULED AT THE COUNCIL'S DISCRETION.)

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AMENDED AGENDA

Regular Council Meeting
February 8, 2012 7:00 PM
CITY OF OVERBROOK Overbrook City Hall

- A. CALL TO ORDER & ROLL CALL
- B. APPROVAL OF AGENDA
- C. CONSENT AGENDA
 - 1. Council Meeting Minutes
 - a. January 11, 2012 Regular Minutes, b. January 14, 2012 Special Meeting Minutes
 - 2. Warrants
 - 3. Request to Shred City Documents
 - 4. Maintenance Department Report
 - 5. Animal Control Department Report
 - 6. City Clerk Department Report
 - 7. Law Department Report
 - 8. Code Compliance Department Report
 - 9. Pool Department Report
 - 10. Planning Commission Report
 - 11. Recreation Commission Report
 - 12. Library Board Report
 - 13. Housing Authority Board Report
- D. PROJECT UPDATES
 - 1. City Lake Bridge – Jon Brady
 - 2. Library Project
 - 3. Safe Routes to Schools – Carol Baughman
- E. UTILITY BILLING ACCOUNT HEARING/PAYMENT
 - 1. Hearings on Utility Bill Accounts E.1.a, E.1.b, E.1.c
- F. SPECIAL REPORTS
 - 1. Animal Welfare Concern
 - 2. Request for Donation SFT Band to Travel to Heritage Festival – Lance Quilling
 - 3. Introduction of Jan Ogleby, Osage County Herald Chronicle
- G. COUNCIL ACTION/DISCUSSION ITEMS
 - 1. Review of Treasurer Report – Patty Hylton
 - 2. Animal Control Ordinance Review – Ed Harmison, Michael Coffman, Karl Umscheid
 - 3. Request to Purchase ACH Software for Utility Billing Program – Jim Koger
- H. UNFINISHED BUSINESS
 - 1. Update on Review of Utility Billing Rates - Working Committee
 - 2. Maichel Well Lease Agreement – Mike Coffman
 - 3. Review of Draft Ordinances regarding Peddlers and for Fireworks
 - 4. Status of O & M Manual - Jim Koger
 - 5. Update/Review Employee Handbook
 - 6. Other Unfinished Business
- I. NEW BUSINESS
 - 1. Request from Overbrook United Methodist Church for Street Light
 - 2. Review for approval City-County “Connecting Links” agreement
 - 3. Address upcoming openings on City Boards
 - 4. Select Voting Delegates for KRWA Annual Business Meeting
 - 5. Other New Business

AMENDED AGENDA: February 8, 2012

- J. PUBLIC COMMENTS
- K. COUNCIL MEMBER COMMENTS
- L. MAYOR'S REPORT
- M. ADJOURNMENT

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- G. COUNCIL ACTION/DISCUSSION ITEMS
 - 1. Review of Treasurer Report – Patty Hylton
 - 2. Animal Control Ordinance Review – Ed Harmison, Michael Coffman, Karl Umscheid
 - 3. Request to Purchase ACH Software for Utility Billing Program – Jim Koger
- H. UNFINISHED BUSINESS
 - 1. Update on Review of Utility Billing Rates - Working Committee
 - 2. Maichel Well Lease Agreement – Mike Coffman
 - 3. Review of Draft Ordinances regarding Peddlers and for Fireworks
 - 4. Status of O & M Manual - Jim Koger
 - 5. Update/Review Employee Handbook
 - 6. Other Unfinished Business
- I. NEW BUSINESS
 - 1. Request from Overbrook United Methodist Church for Street Light
 - 2. Review for approval City-County “Connecting Links” agreement
 - 3. Address upcoming openings on City Boards
 - 4. Select Voting Delegates for KRWA Annual Business Meeting
 - 5. Other New Business

AMENDED AGENDA: February 8, 2012

- J. PUBLIC COMMENTS
- K. COUNCIL MEMBER COMMENTS
- L. MAYOR'S REPORT
- M. ADJOURNMENT

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AMENDED AGENDA
Regular Council Meeting
March 14, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes February 8, 2012 Regular Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report
14. Approval of LWCF Statement
15. Approval of Proclamation Declaring April 2012 as Fair Housing Month

D. PROJECT UPDATES

1. City Lake Bridge – Jon Brady
2. Library Project
3. Safe Routes to Schools Grant – Carol Baughman
4. Old High School – Don Bryant

E. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearings on Utility Bill Accounts

F. SPECIAL REPORTS

1. Fire Department Needs – Fire Chief Don Thornton

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Discuss plans to clean out contents at 321 Maple Street
3. Discuss proposal to paint city pool – Don Bryant

H. UNFINISHED BUSINESS

1. Update on Review of Utility Billing Rates - Working Committee
2. Review of Draft Ordinance for Fireworks
3. Status of O & M Manual - Jim Koger
4. Update/Review Employee Handbook
5. Possible Approval of Resolution 2012-01 Street Lights at United Methodist Church
6. Address upcoming openings on Planning Commission and Recreation Commission
7. Update on Girl Scout Project to Relocate Bicycle Racks at Library – Don Bryant
8. Other Unfinished Business

I. NEW BUSINESS

1. Request to Purchase ResQ Devices for City Lake – Officer Ed Harmison
2. Request for Donation to West Franklin Spring Fling
3. ADA Compliant Lift for Pool
4. Other New Business
 - a. BCBS Insurance Renewal Information
 - b. Request for Fireworks Stand
 - c. Dam Safety Inspection Report

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS

L. MAYOR'S REPORT

M. ADJOURNMENT

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AGENDA
Regular Council Meeting
April 11, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes March 14, 2012 Regular Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report

D. PROJECT UPDATES

1. Library Project
2. Safe Routes to Schools Grant – Carol Baughman
3. Old High School – Don Bryant

E. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearings on Utility Bill Accounts

F. SPECIAL REPORTS

1. Dam Safety Inspection Report – BG Consultants
 - a. Review RFP for EAP Report

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton

H. UNFINISHED BUSINESS

1. Update on Review of Utility Billing Rates - Working Committee
2. Status of O & M Manual - Jim Koger
3. Update/Review Employee Handbook
4. Address upcoming openings on Planning Commission and Recreation Commission
5. Update on Girl Scout Project to Relocate Bicycle Racks at Library – Don Bryant
6. ADA Compliant Lift for Pool
7. Other Unfinished Business

I. NEW BUSINESS

1. Review & Possible Approval of Firework's Stand Permits
2. Request by PRIDE to co- name Maple Street the "Pat Martin Blvd."
3. Request by COF Training Services Inc. to waive fishing license to special event
4. Request for Donation by Santa Fe Trail Renaissance Committee
5. Discussion on Sidewalk and Street in Front of School
6. Other New Business

- J. PUBLIC COMMENTS
- K. COUNCIL MEMBER COMMENTS
- L. MAYOR'S REPORT
- M. ADJOURNMENT

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AGENDA

Regular Council Meeting
May 9, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes - April 11, 2012 Regular Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report
14. Re-Appointment of Non-Elected Personnel

D. PROJECT UPDATES

1. Library Project
2. Safe Routes to Schools Grant – Carol Baughman
3. Old High School – Don Bryant
4. Veteran's Memorial – Joanne Allen

E. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearings on Utility Bill Accounts

F. SPECIAL REPORTS

1. OCED Update – Stephanie Watson
2. Zoning Map Review – Bob Bostrom
3. Swim Team/Pool Pass – Laurie Costlow
4. Kristine Stangis – request to speak with Council

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Special Event request Operation Roll-out
3. Tiling at the pool – Don Bryant
4. 4.a Request to authorize inspection – Jim Koger
5. 4.b Request to authorize inspection – Jim Koger
- 6.

H. UNFINISHED BUSINESS

1. Update on Review of Utility Billing Rates - Working Committee
2. Flea Market Update
3. Update/Review Employee Handbook
4. Update on Girl Scout Project to Relocate Bicycle Racks at Library – Don Bryant
5. ADA Compliant Lift for Pool
6. Discussion on Sidewalk and Street in Front of School
7. Review RFP for EAP Report
8. Request by PRIDE to co- name Maple Street the "Pat Martin Blvd."

9. Other Unfinished Business

I. NEW BUSINESS

1. Review & Possible Approval of Firework's Stand Permits
2. Kansas One-Call Annual Meeting Voting Proxy
3. Other New Business

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS

L. MAYOR'S REPORT

M. M. ADJOURNMENT

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CALL FOR SPECIAL MEETING OF GOVERNING BODY

Overbrook, Kansas

May 23, 2012

To the Members of the Governing Body:

A special meeting/joint meeting of the governing body and Library Advisory Team (LAT) is hereby called to be held at the Overbrook Public Library on May 23, 2012, at 7:00 o'clock, p.m., the object of said meeting being to discuss and take possible action on these agenda items:

AGENDA ITEMS:

- A. Design Plans of new Library project including exterior elements, i.e. Sidewalks, Parking, & Landscaping
- B. Value / Cost of hiring an independent Job Site Inspector for the construction project
- C. Financial responsibilities of City and Library Board including a local fund raising effort
- D. Determining a temporary location for Library during project construction

Decisions may be made and actions taken. It will be open to the public however, anyone wanting to speak other than those on Council, LAT, and invited guests will need to contact the City Clerk prior to the meeting.

Invited guests will include Hans Fischer, David Dunsfield, and Donna Crawford or their representatives. Upon request by the Council or LAT, or other guests may also be included.

Signed _____

(Mayor or Governing Body Members)

AMENDED AGENDA
Regular Council Meeting
June 13, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes
 - a. May 9, 2012 Regular Meeting Minutes
 - b. May 23, 2012 Special Meeting Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report
14. Approve \$50.00 Half Page Ad in SFT Days Booklet

D. PROJECT UPDATES

1. Library Project
 - a. Review/Possible Approval of Agreement for New Library/Meeting Room Design
2. Safe Routes to Schools Grant – Carol Baughman
3. Old High School – Don Bryant
 - a. Review/Possible Approval of Tim Moore Proposal for Heat/AC in Gym
 - b. Review/Possible Approval of Proposal for Work to Upgrade Gym for Library Use
4. Veteran's Memorial – Joanne Allen

E. SPECIAL REPORTS

1. Discuss Sewer Back-up – Don Thornton
2. Review of City Insurance Coverage – JA Cordts
3. Update on Neighborhood Watch Program – Nicole Malcolm
4. Pool Update – Sandy Harris
5. Discuss Water Quality – Cheryl Florance
6. High School Alumni Trophies – Dale Fox

F. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearings on Utility Bill Accounts

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Requests for Council Action/Discussion Items
 - a. Establish a working committee for issues with Cable franchise
 - b. Consider purchase of copier
 - c. RFP for Water Tower Maintenance
 - d. Possible Approval to Purchase Covers for Pergolas at Pool
 - e. Possible Approval to Repair/Replace Robotic Pool Cleaner

H. UNFINISHED BUSINESS

1. Update/Review of Utility Billing Rates - Working Committee
2. Update/Review Employee Handbook
3. PRIDE Recommendations Regarding Signage for "Pat Martin Blvd."
4. Report on Building Inspections
5. Other Unfinished Business

I. NEW BUSINESS

1. Discuss the Alley Behind the Library
2. Discuss the Sink Hole on Maple Street
3. Discuss Establishment of Rules for City Pool
4. Other New Business
 - a. Review for approval Hold Harmless and Indemnity Agreement for Vendors
 - b. Review Brookside Fireworks Public Display Permit

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS

L. MAYOR'S REPORT

M. CALL FOR EXECUTIVE SESSION

To Discuss Non-elected Personnel Matters

N. ADJOURNMENT

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CALL FOR SPECIAL MEETING OF GOVERNING BODY

Overbrook, Kansas

June 21, 2012

To the Members of the Governing Body:

A special meeting of the governing body is hereby called to be held at the city hall June 21, 2012, at 6:45 o'clock, P.m., the object of said meeting being to:

The purpose of the meeting is to review for approval the firework display applications for Grace Community Church and Overbrook PRIDE.

Signed

Jim G. Gates

Joanne Allen

Kebecca Dingler

Don Smith

(Mayor or Governing Body Members)

Jim Koger

From: Jim Koger <cityclerk@overbrookks.com>
Sent: Monday, June 18, 2012 3:15 PM
Subject: Special Meeting Thursday, June 21st, 6:45PM Overbrook City Hall

Hi,

A special meeting has been called for Thursday, June 21st, at 6:45PM Overbrook City Hall. The purpose of the meeting is to review for approval the firework display applications for Grace Community Church and Overbrook PRIDE.

The meeting will be held prior to the Zoning Map public hearing.

If you have any questions, please let me know.

Jim Koger
Overbrook City Clerk
785-665-7328

AGENDA

Regular Council Meeting
July 11, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes
 - a. June 13, 2012 Regular Meeting Minutes
 - b. June 21, 2012 Special Meeting Minutes
 - c. June 30, 2012 Work Session Meeting Notes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report
14. Request by Overbrook Betterment Committee to Store Christmas Decorations at City Maintenance Building
15. Approval for Mayor to sign Amendment #3 to Loan Agreement for the Kansas Water Pollution Control Revolving Fund loan to the City of Overbrook for the wastewater treatment improvements project #C20158701.

D. SPECIAL REPORTS

E. PROJECT UPDATES

1. Library Project – Marni Penrod
2. Safe Routes to Schools Grant – Carol Baughman

F. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearings on Utility Bill Accounts
 - a. Case 2012-12-48001-05
 - b. Case 2012-13-269501-03
 - c. Case 2012-14-270300-01
 - d. Case 2012-15-356011-02
 - e. Case 2012-16-370000-01

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Review for Possible Approval City of Overbrook Audit
3. Review for Possible Approval Overbrook Library Audit
4. Request to Purchase Trash Pump – Don Bryant
5. Review & Possible Approval of Skid Steer Maintenance Plan – Don Bryant
6. Review & Possible Approval of WasteTire Grant picnic table delivery –Jim Koger
7. Review the possibility of applying for 2013 CDBG Housing Program – Jim Koger
8. Review & Possible Approval bringing power to SW pier for installation of floating aerator – Jim Koger

H. UNFINISHED BUSINESS

1. Update/Possible Action on Sewer Backup at 110 E. 8th
2. Update/Review Employee Handbook
3. Report on Building Inspections
4. Update on Water Tower Maintenance RFP
5. Update on Alley Behind the Library
6. Update on Sink Hole on Maple Street
7. Other Unfinished Business

I. NEW BUSINESS

1. Discuss Overbrook Recreation Commission Structure
2. Request for Donation to Overbrook Fair 4-H Horse Show
3. Possible Approval of Travel & Recreation Directory Advertising
4. Possible Approval of Update to 2003 WESTAR Energy Defective Mercury Street Light Replacement Table
5. Other New Business

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS

L. MAYOR'S REPORT

M. ADJOURNMENT

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AMENDED AGENDA
Regular Council Meeting
August 8, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall additions in bold

***at 7PM the 2013 Budget Hearing will be conducted prior to the start of the Regular Council Meeting**

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

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 - a. July 11, 2012 Regular Meeting Minutes
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6. City Clerk Department Report
7. Law Department Report
8. Code Compliance Department Report
9. Pool Department Report
10. Planning Commission Report
11. Recreation Commission Report
12. Library Board Report
13. Housing Authority Board Report
14. Approval of Ordinance 366 "Standard Traffic Ordinance for Kansas Cities" Edition 2012
15. Approval of Ordinance 367 "Uniform Public Offense Code for Kansas Cities" Edition 2012

D. SPECIAL REPORTS

1. Update 2003 WESTAR Energy Defective Mercury Street Light Replacement Table – Joe Hernandez
2. Neighborhood Watch Program – Nicole Malcom

E. PROJECT UPDATES

1. Library Project – Marni Penrod
2. Safe Routes to Schools Grant – Carol Baughman

F. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Hearings on Utility Bill Accounts **F.1.a, 1.b, 1.c, 1.d, 1.e, 1.f, 1.g**

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. **Status of Vandalism Reward Monies – Jim Koger**
3. **Kansas Department of Labor Safety Report Review – Jim Koger**
4. **Community Service hours Paul Perry – Jim Koger**
5. **Donate items to the Kansas Historical Society – Jim Koger**

H. UNFINISHED BUSINESS

1. Update/Review Employee Handbook
2. Update on Water Tower Maintenance RFP
3. Update on Alley Behind the Library
4. Update on Sink Hole on Maple Street
5. Discuss Overbrook Recreation Commission Structure
6. Other Unfinished Business

I. NEW BUSINESS

1. Define Housing Authority "area of operation"

2. Discuss sprinkling system on baseball field
3. Other New Business

- J. PUBLIC COMMENTS
- K. COUNCIL MEMBER COMMENTS
- L. MAYOR'S REPORT
- M. ADJOURNMENT

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AGENDA
Regular Council Meeting
September 12, 2012 7:00 PM
CITY OF OVERBROOK Overbrook City Hall

- A. CALL TO ORDER & ROLL CALL
- B. APPROVAL OF AGENDA
- C. CONSENT AGENDA
 - 1. Council Meeting Minutes
 - a. August 8, 2012 Regular Meeting Minutes
 - b. August 21, 2012 Special Meeting Minutes
 - 2. Warrants
 - 3. Request to Shred City Documents
 - 4. Maintenance Department Report
 - 5. Animal Control Department Report
 - 6. City Clerk Department Report
 - 7. Law Department Report
 - 8. Code Compliance Department Report
 - 9. Pool Department Report
 - 10. Planning Commission Report
 - 11. Recreation Commission Report
 - 12. Library Board Report
 - 13. Housing Authority Board Report
 - 14. Approval for Jim Koger to attend Municipal Clerks Certification Institute In November
- D. SPECIAL REPORTS
 - 1. Introduction of State Representative – Ann Mah
- E. PROJECT UPDATES
 - 1. Library Project – Marni Penrod
 - 2. Safe Routes to Schools Grant – Carol Baughman
- F. UTILITY BILLING ACCOUNT HEARING/PAYMENT
 - 1. Hearings on Utility Bill Accounts
- G. COUNCIL ACTION/DISCUSSION ITEMS
 - 1. Review of Treasurer Report – Patty Hylton
- H. UNFINISHED BUSINESS
 - 1. Update/Review Employee Handbook
 - 2. Update on Water Tower Maintenance RFP
 - 3. Update on Alley Behind the Library
 - 4. Review 2003 WESTAR Energy Defective Mercury Street Light Replacement Table
 - 5. Other Unfinished Business
- I. NEW BUSINESS
 - 1. Select Voting Delegate for October League of Kansas Municipalities Conference
 - 2. Other New Business
- J. PUBLIC COMMENTS
- K. COUNCIL MEMBER COMMENTS
- L. MAYOR'S REPORT
- M. ADJOURNMENT

(NOTE: A BREAK MAY BE SCHEDULED AT THE COUNCIL'S DISCRETION.)

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CALL FOR SPECIAL MEETING OF THE GOVERNING BODY

Overbrook, Kansas

October 4, 2012

To the Members of the Governing Body:

A special meeting of the governing body is hereby called to be held at the City Hall October 4, 2012, at 2:00 PM, the object of said meeting being to:

Attend the 2012 Library Project Bid Opening at City Hall as conducted by Architect Hans Fischer. In the event that a quorum is in attendance, the Mayor has requested that the Clerk notice up the event as a possible meeting.

Signed _____

(Mayor or Governing Body Members)

See attached attendance list
ONLY 1 Council member
present. No spec mtg. needed.

James H. Koyr
10/4/12 2PM

2012 Library project bid opening 2 PM October 4, 2012 Overbrook City Hall

no official attendance log was capped kept however to the best of my recollection those in attendance were as follows Hans Fischer David Dunsfeld Donna Swisher Marni Penrod Garrett Nordstrom JoAnne Allen and representatives from five of the bidders.

the five bidders in attendance were b.a. Green construction Company Inc. champion builders Kelly construction company Loyd builders and Murray and Sons construction. The bid from KDS construction was received by mail on October 3 plus a fax amendment was received shortly before the 10/4/12 2 PM deadline they e-mailed that bid as well to confirm.

Jim Koger Overbrook city clerk

Amended AGENDA Additions in bold

Regular Council Meeting

October 10, 2012

7:00 PM

CITY OF OVERBROOK Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes
 - a. September 12, 2012 Regular Meeting Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Code Compliance Department Report
8. Pool Department Report
9. Planning Commission Report
10. Recreation Commission Report
11. Library Board Report
12. Housing Authority Board Report
13. **SOS request to support Resolution declaring October is Domestic Violence Awareness Month**

D. SPECIAL REPORTS

- 1 **Casey W. Moore, GOP Nominee, Kansas Senate District 19 5 minute conversation with Council**

E. PROJECT UPDATES

1. Library Project
 - a. Review for Approval Bids – Marni Penrod
 - b. **Westar power discussion**

F. UTILITY BILLING ACCOUNT HEARING/PAYMENT

No Hearings on Utility Bill Accounts this month

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Discussion with Police Chief – Ed Harmison
3. **Low Water Pressure at Concession Stand –OPR**
4. **Updates from Michael Coffman regarding**
 - i. **the Solicitor/Canvasser/Peddler Ordinance**
 - ii. **Business Licensing**
 - iii. **Dangerous Animals**
5. **Resolution 2012-04 – Hearing for 205 W. Market**

H. UNFINISHED BUSINESS

1. Update/Review Employee Handbook
2. Update on Water Tower Maintenance RFP
3. Update on Alley Behind the Library RFP
4. Review Treasurer Job Description
5. Other Unfinished Business

I. NEW BUSINESS

1. Request for Donation for SFT After Prom 2013
2. Utility Proposal for Online/ACH Payments
3. Annual Review of Osage County All Hazard Mitigation Plan
4. City Hall Roof Repair/Outside Wall
5. Other New Business

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS/**LKM Conference review**

L. MAYOR'S REPORT

M. ADJOURNMENT

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AGENDA
Regular Council Meeting
November 14, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. Council Meeting Minutes
 - a. October 10, 2012 Regular Meeting Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Code Compliance Department Report
8. Planning Commission Report
9. Recreation Commission Report
10. Library Board Report
11. Housing Authority Board Report

D. SPECIAL REPORTS

E. PROJECT UPDATES

1. Library Project Update

F. UTILITY BILLING ACCOUNT HEARING/PAYMENT

1. Case 2012-27-48001-07
2. Case 2012-28-374102-03

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Discussion with Police Chief – Ed Harmison
3. Change in Quarterly Rate for Waste Water Sampling and Analysis
4. Discussion/Action on Condemning Structures Located at 104 E. Second
5. Review Purchase Requests half pallet rubberized tar and valve replacement
6. Review Bids for drainage work near school and ne corner of 7th and Maple

H. UNFINISHED BUSINESS

1. Update/Review Employee Handbook
2. Update on Alley Behind the Library RFP
3. Utility Proposal for Online/ACH Payments
4. Annual Review of Osage County All Hazard Mitigation Plan
5. City Hall Roof Repair/Outside Wall
6. Discussion and Appointment of Committee to Review Applications for Treasurer Position
7. Discussion of Non-Elected Employee Compensation
8. Other Unfinished Business

I. NEW BUSINESS

1. 2012 Overbrook City Christmas Tree
2. Discussion of Council Member Resignation and Proposed Appointment to Fill Remainder of Term
3. Other New Business

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS L. MAYOR'S REPORT M. ADJOURNMENT

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AMENDED AGENDA
Regular Council Meeting
December 12, 2012 7:00 PM
CITY OF OVERBROOK
Overbrook City Hall
New items in bold and italics

A. CALL TO ORDER & ROLL CALL

B. APPROVAL OF AGENDA

C. CONSENT AGENDA

1. November 14, 2012 Council Regular Meeting Minutes
2. Warrants
3. Request to Shred City Documents
4. Maintenance Department Report
5. Animal Control Department Report
6. City Clerk Department Report
7. Code Compliance Department Report
8. Planning Commission Report
9. Recreation Commission Report
10. Library Board Report
11. Housing Authority Board Report

D. SPECIAL REPORTS

E. PROJECT UPDATES

1. Library Project Update
2. ***Alley/Sidewalk Update***

F. UTILITY BILLING ACCOUNT HEARING/PAYMENT **2 hearings**

G. COUNCIL ACTION/DISCUSSION ITEMS

1. Review of Treasurer Report – Patty Hylton
2. Discussion with Police Chief – Ed Harmison
3. Discussion/Action on Condemning Structures Located at 104 E. Second
4. Discussion/Action on Condemning Structures Located at 205 W. Market
5. Request for Council Action re: a Building Code Variance for maximum allowable floor area for the library
6. New hours in January
7. Zito Media request to discuss Franchise Rate

H. UNFINISHED BUSINESS

1. Update/Review Employee Handbook
2. City Hall Outside Wall Repair
3. Update on Interview Process for Treasurer Position
4. Update to Utility Billing Policy
5. ***R. Quigley Council Seat Update***
6. Other Unfinished Business

I. NEW BUSINESS

1. Discussion on Utility Billing Software
2. Request for Consideration Meadows Subdivision Block A, Lot 18
3. Renew CMB License Requests
4. Other New Business

J. PUBLIC COMMENTS

K. COUNCIL MEMBER COMMENTS

L. MAYOR'S REPORT

M. ADJOURNMENT

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