City of Overbrook
Overbrook City Hall
August 12th, 2026, 6:00pm

A. Call to order, Roll Call	Mayor Jon Brady called the meeting to order at 6:00pm. **Mayor Jon Brady – Present** **Council Members:** Polly Berkley- Present Kyle Maichel – Present Hanna Smith –Present Matt Craig – Present Lane Clark-Present We have a quorum. **Others present:** Becky Coltrane City Clerk, Bailey Lang Assistant City Clerk, Eric Carlson Police Chief, Brent Newton, Cheryl Miller, Kenneth Hamic, Kyle Sederstrom, Karla Wiscombe, Greg Nilges, Ben Coltrane, Danny Gamblin (head of maintenance), Garrett Brustowicz and Jacob Burrell.
B. Awards	B.1 Service award: Cheryl Miller B.2 Commendation Garrett Brustowicz and Jacob Burrell
C. Approval Agenda	I move to approve the agenda. (Polly, Hanna) (5-0)
D. Approval Consent Agenda	I move to approve the consent Agenda as presented. (Hanna, Lane) (5-0)
E. Special Reports:	E.1 Well #2 – Sign Contract with Mid-West- Ben Coltrane Council reviewed the PER and estimated costs for replacing Well #2. After speaking with Sargent Drilling, the estimated project cost is approximately **$428,000**, with a potential total of **$527,000** including additional services as needed. Engineering services would include further studies, well productivity, financial options, and developing a recommended plan for the project. I make a motion to initial the lump sum of $15,000.00, giving Jon authorization to initial the report, and review the recommendation before signing the contract. (Kyle, Matt) (5-0) E.2 Library - Kyle Sederstrom and Karla Wiscombe Kyle, Library Director for the past 10 years, provided an update on the library and discussed funding for the upcoming year. The library is requesting a **1.82% increase**, moving the budget authority from

	$127,000 to $129,000. The mayor noted that this was a small increase and could be supported without a formal motion. Kyle thanked the Maintenance team for removing the wall in the community room. The library is also working on painting, new entry lights, and obtaining a bid for new flooring. The library has launched a new website and catalog that provides updates on new books and has updated its policies. New reading programs are being offered, including a new adult reading program. The insurance claim has been received, and a new AC unit for the conference room has been ordered and should be installed soon. E.3 Sewer Project Daily Report, sewer pay app: The sewer project has begun, and significant dirt work has been completed, including 11-foot berms. Daily reports are being provided detailing the work completed, along with safety reports. Approximately **$145,000** is due for the dirt work, which will be reimbursed through KDHE funding. Expect a change order for adding a electrical pole to have down there from Evergy. I make a motion to approve to sign the payapp #2 for the work completed. (Matt, Polly) (5-0)
F. Public Comment	F.1 None
G.1. Maintenance Action Items	G.1 no real action items- Dan discussed interest in UTV options, with new models including a snow plow costing **$20,000+**. Used 2016–2017 models are estimated at **$8,000–$9,000** but would come without a warranty and could require additional repairs. The preference is to avoid putting significant repair costs into used equipment. Streets will be cleaned up ahead of the fair, and crosswalks repainted for school starting this fall. Maintenance is continuing work on hwy 56 and maple, to locate the source of the water in that area. Maintenance had training for our well program High Tide.
G. 2. OPR Action Items:	G.2-AC in the old gym is complete and working, the thermostats are set to see roughly what the monthly cost is going to be.
G.3 Pool Action Items	G.3- Raising funds for Overbrook Community foundation and Patterson grant for some new buildings and pool equipment for the community.
G.4. Public Safety action items	G.4 Chief presented a draft e-scooter ordinance for Council review. Several communities have adopted similar ordinances due to safety concerns, particularly involving children. The proposed ordinance would require e-scooter riders to follow traffic signs and signals and wear a helmet. It would also establish a speed limit but does not currently restrict e-scooter use on sidewalks. Council discussed whether sidewalk use should be restricted and whether operating hours should be limited. One option discussed was allowing use from **30 minutes after sunrise until 30 minutes before dusk**.

	The Council will review the proposed ordinance and consider approval at the next meeting.
G.5 Financial Report	G5. Financial Report: A little concerned on programs funds, and projects fund. The goal of Parks and rec services is not profit, but to cover their costs to have these events for the community. Services from pool covered the payroll cost to employ those at the pool this summer. I make a motion to talk to accountant to give authority to move funds from the savings to a 6-month CD, and report back next council meeting. (Hanna, Lane) (5-0) I make a motion to approve financial report as presented. (Kyle, Hanna) (5-0)
G.6 Administrative Action Items	G6a: Executive Session K.S.A. 75-4319 (b) (1) Non-Elected Personnel. I move that the governing body recess into an executive session to discuss Non-Elected Personnel in pursuant to the K.S. A. 75-4319 (b)(1). The open meeting will resume in 20 minutes starting at 7:15. Motion made by Matt and 2nd by Lane. Coming out of executive session at 7:35pm. Those present will be council members, Mayor and City Clerk. Motion passes (5-0). No actions and no decisions were taken. I make a motion to hire the part-time maintenance employee to full-time starting Oct. 1st, 2026, with a raise taking effect immediately. (Polly, Lane) (5-0) G.6b. Update: Sidewalk Grant application with CBDG, and Community Foundation, hearing date scheduled: Contract with governmental services for Jon to sign and submit our application, including costs for sidewalk grants we're applying for. I make a motion for Jon to sign agreement. (Hanna, Polly) (5-0) Public hearing for sidewalks and grants held- September 23rd in the evening, time to be determined closer to date. G6c.
	G6d.
	G6e.
H. Unfinished Business	H.1 Surrey Lane Stormwater report/project: Council discussed the need to place several tubes/culverts in driveways to improve water flow through the ditches.

	The engineering firm indicated that directing the water into the agricultural ditch may be the quickest and easiest option. Council discussed which option would provide the best long-term solution. The consensus was to proceed with **Option A, directing the water into the field**. If that option is not feasible, the tree removal option will be considered. A final decision will be made after receiving additional information from the engineer and project bids. Council requested elevations and detailed engineering drawings, including starting and ending points, top-of-slab elevations, saw joint layout, slopes, and other information needed to obtain accurate bids. The City will also verify the conditions and replacement needs of three culverts and send letters requesting proposals. Locations discussed included **302, 210, 206, and the corner of Surrey and 2nd Street**. H. 2 Budget review and final to send to paper for hearings: Council reviewed the 2027 budget and discussed the mill levy to be published for the upcoming hearings. The City previously voted and submitted **74.643 mills** to the County, while the prepared 2027 budget is based on **71 mills**, which is the Revenue Neutral Rate. If the City adopts 71 mills, reductions would be made to the General Fund, Parks & Recreation, Streets, and Police budgets. Maintaining the previous year's **74.643 mills** would provide each department with slightly more funding than the prior year. Council discussed that the city cannot exceed the mill levy published in the newspaper but may choose to levy less. Publish the 74 mils but try to stay under that. I make a motion to publish the 74.643 mils from last year. (Polly, Kyle) (4-1) H.3 Updated Comprehensive Plan – review and send feedback: Need feedback by this Friday the 14th of August, so students can continue to work on the comprehensive plan for first three chapters. H.4 Liquidated Damages Lagoon contract (for your information): Kyle expressed that penalties for damages should be more than **$500** and should be more punitive. He also requested greater input and involvement in contracts as they are being developed. Jon will work with the engineering firm to ensure the City has more involvement in future contracts.
I. New Business	I1. Mayor's Summit Date: Aug 20 Becky has a few speakers coming and all the cities except one in Osage county have said they are planning to attend the mayors summit. I2. County Data Center Hearing: Having a hearing on Aug 26th at 7pm at Osage County Courthouse for the data center hearing.

	I.3 High School cheerleading Donation request: Asked for a donation- council does not give away taxpayer's money- however personal donations are allowed.
J. Mayor Comments	The Mayor thanked everyone for their time and hard work, especially during Fair Week. He expressed appreciation for everyone who helped make the week a success and highlighted the many fun events available for the community to enjoy. He encouraged everyone to continue supporting and participating in the community.
K. Adjournment	I move to adjourn at 8:35 (Hanna, Lane) (5-0)
Respectfully Submitted Bailey Lang Assistant City Clerk APPROVED Sept 9th, 2026	