

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
June 12, 2019**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the June 12, 2019 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Mayor Jon Brady – present Council Members: Carol Baughman – present Joanne Allen – present Tammy Metzger – present John Fairchild – present Cheryl Miller – present Others present: Jim Koger Cathy Sowers Ben Kramer Josh Kramer Jim Long</p>
<p>PUBLIC HEARING WATER PROJECT: CALL HEARING TO ORDER: (B.1)</p>	<p>Mayor Jon Brady called the Public Hearing to order at 7:05PM.</p>
<p>PUBLIC HEARING WATER PROJECT: DISCUSSION INCLUDING PUBLIC COMMENT: (B.2)</p>	<p>See attached minutes</p>
<p>PUBLIC HEARING WATER PROJECT: CALL HEARING TO CLOSE: (B.3)</p>	<p>See attached minutes</p>
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Agenda reviewed. Move E.2 before E.1 and both before the Consent Agenda. Add H.6.a Concern. Motion: I move to approve the agenda as amended. Moved: Tammy Metzger, Joanne Allen</p>

	Motion Carried (5-0)
SPECIAL REPORTS: BEN AND JOSH KRAMER (E.2)	<p>Discussion: There was discussion regarding Resolution #2019-05, a resolution authorizing the completion of an application to KDHE regarding a loan from the Kansas Public Water Supply Loan Fund.</p> <p>Motion: I move to approve Resolution #2019-05 Moved: Tammy Metzger, Cheryl Miller Motion Carried (5-0)</p> <p>Discussion: There was discussion regarding Parts 2 and 3 of the Rural Development Application.</p> <p>Motion: I move to approve that Mayor Jon Brady sign Parts 2 and 3 of the Rural Development Application. Moved: Carol Baughman, Cheryl Miller Motion Carried (5-0)</p> <p>Discussion: SRF Lobbying Certificate</p> <p>Motion: I move to approve the SRF Lobbying Certificate. Moved: Joanne Allen, Tammy Metzger Motion Carried (5-0)</p> <p>Discussion: Agreement for Services- standard agreements that will have to be approved by KDHE, Rural Development, and CDBG.</p> <p>Motion: I move to give Mayor Jon Brady authority to sign the agreement after he has reviewed the agreement. Moved: Tammy Metzger, Joanne Allen Motion Carried (5-0)</p> <p>Discussion: KIAC Meeting, possible dates in July</p> <p>Motion: I move to give City Clerk Jim Koger authority to work with Josh Kramer to set the KIAC Meeting Date. Moved: Tammy Metzger, Joanne Allen Motion Carried (5-0)</p>

	<p>Kramer Consulting will also prepare, setup, and attend the KIAC Meeting. They will also make sure that Garrett Nordstrom from Governmental Assistance Services will be able to attend.</p>
<p>SPECIAL REPORTS: JIM LONG, CPA 2018 OVERBROOK AUDITY (E.1)</p>	<p>Jim Long, CPA, was here to discuss his 2018 City of Overbrook Audit. There was discussion. We are to let Jim Long know when we receive the County numbers for the 2020 budget.</p> <p>Following discussion, Joanne Allen (Tammy Metzger) moved to approve the 2018 audit, the payment of the Karlin Long invoice for the audit, and for the Mayor to sign the corresponding paperwork. Motion carried 5-0.</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1. Minutes – 5/8/2019 Regular Council Meeting Minutes, 5/24/2019 Work Session Notes - not presented D.2. Warrants D.3. Request to Shred City Documents – none presented D.4. Planning Commission Report P&Z minutes D.5. Zoning Administrator Report – no report D.6. Housing Authority Board Report D.7. Water Distribution System Report D.8. Council Work Order List D.9. Library Board Report D.10. Law Department/Animal Control Report D.11. Code Compliance Report D.12. Maintenance Department Report- no report D.13. City Clerk Report D.14. OPR Director Report</p> <p>Discussion: Policy when trapping stray cats regarding kittens;</p> <p>Motion: I move to approve the Consent Agenda as amended. Moved: Carol Baughman, John Fairchild Motion Carried (5-0)</p>
<p>PUBLIC COMMENTS: (F.)</p>	<p>none</p>

<p>UTILITY BILLING ACCOUNT HEARINGS (G.)</p>	<p>Discussion: Utility Billing Hearings Report</p> <p>Motion: I move to authorize the city clerk to manage the Utility Billing hearings according to the city laws.</p> <p>Moved: Joanne Allen, Carol Baughman</p> <p>Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (H.1)</p>	<p>Discussion: Treasurer’s Report presented.</p> <p>Motion: I move to approve the Treasurer’s Report</p> <p>Moved: Joanne Allen, Tammy Metzger</p> <p>Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM (H.2)</p>	<p>There were no Police Department Action Items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM (H.3)</p>	<p>Discussion: Backhoe and Dump Truck Repair; Skidsteer Maintenance Plan</p> <p>Motion: I move to grant City Clerk Jim Koger the authority to choose the appropriate maintenance plan at a cost of \$800 each (or less) for the six installments.</p> <p>Moved: Tammy Metzger, Carol Baughman</p> <p>Further discussion: We will want to discuss other equipment maintenance plans</p> <p>Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: (H.4.a) FIREWORKS DISCUSSION</p>	<p>Discussion: Fireworks Display Permits for Grace Community Church and the City/Pride</p> <p>Motion: I move to approve the display permits for GCC on July 3rd and the City on July 4th.</p> <p>Moved: Tammy Metzger, Joanne Allen</p> <p>Motion Carried (5-0)</p> <p>Further discussion: City Donation to the July 4th Event; Agenda for event</p> <p>Motion: I move to donate \$600 to Pride for fireworks.</p> <p>Moved: Joanne Allen, Carol Baughman</p> <p>Motion Carried (5-0)</p>

	<p>Further discussion: Fair Board application to hold a Fireworks Stand at the Boy Scout Building</p> <p>Motion: I move to approve the Fair Board application to hold a Fireworks Stand at the Boy Scout Building. The permit will be issued following inspection of the stand by Chief Hollingsworth.</p> <p>Moved: Carol Baughman, Joanne Allen Motion carried (5-0).</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: (H.4.b) SET BUDGET TIMELINE</p>	<p>Discussion: We will work with Jim Long to have numbers to review at the July Council Meeting. We will need to set a work session in July so we can meet Public Hearing notification requirements.</p> <p>No action taken.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: (H.4.c) PRESENT CONTRACT PROPOSAL FROM OSAGE CO RWD#5</p>	<p>Discussion: We have received a rate increase proposal from Osage County RWD#5. Jon Brady and Jim Koger will work further on this item.</p> <p>No action taken.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: (H.5.a) SFT BASEBALL FUNDRAISER</p>	<p>Discussion: SFT Baseball has requested to hold a cornhole fundraising tournament on the south ball field on the Friday of Fair Week. Like last year, they request to hold a beer garden in conjunction with the tournament.</p> <p>Motion: I move to approve pending approval from the State ABC.</p> <p>Moved: Cheryl Miller, John Fairchild Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM: (H.5.b) BLUE GREEN ALGAE OVERBROOK CITY LAKE</p>	<p>Discussion: We've once again experienced a Blue Green Algae bloom at our City Lake. KDHE placed us on the Warning List. Would the City Council consider spraying as an additional response/preventative measure?</p> <p>There was discussion but no action taken.</p>

<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM: (H.6.a) POOL PUMP</p>	<p>Discussion: Backup pool pump Motion: I move to buy backup pool pump for less than \$4,000.00. Moved: John Fairchild, Joanne Allen Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM: (H.6.b) COMPLAINT RE: SWIMMING LESSONS NUMBER OF SWIMMERS PER CLASS</p>	<p>Discussion: Swim Lesson Flyer indicates no more than 8 per class. Consensus to go by what was advertised. Jim Koger is to discuss with Pool Manager Ann Fawl.</p>
<p>UNFINISHED BUSINESS: (I.1.a) SIGN FOR DOWNTOWN BUSINESSES</p>	<p>Discussion: Sign design/icons We will discuss further next month.</p>
<p>UNFINISHED BUSINESS: (I.1.b) 2019 STREET WORK</p>	<p>Discussion: Potholes, impact of no CDL No action taken.</p>
<p>UNFINISHED BUSINESS: (I.1.c) OPR IN-TOWN BOARD MEMBER</p>	<p>Discussion: Have OPR Director Ross Miner ask Coaches if they are interested or know someone who might be. No action taken.</p>
<p>OTHER UNFINISHED BUSINESS: (I.2.a) BAKING FOR BUSINESSES</p>	<p>Discussion: Cheryl Miller gave an update on the plan.</p>
<p>OTHER UNFINISHED BUSINESS: (I.2.b)</p>	<p>None</p>
<p>NEW BUSINESS: (J.1) COUNCIL MEMBER PHOTOS</p>	<p>Discussion: We will get photos for John Fairchild and Cheryl Miller at another time.</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS (J.2)</p>	<p>None</p>
<p>COUNCIL MEMBER COMMENTS: (K)</p>	<p>None</p>
<p>MAYOR'S COMMENTS: (L)</p>	<p>Mayor Brady would like to see us continue to work to have the Council Meetings end by 10PM.</p>

<p>ADJOURNMENT: (M)</p>	<p>Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 10:12 pm. Moved: Joanne Allen, Carol Baughman Motion Carried: (5-0)</p>
<p>Respectfully submitted, Jim Koger Overbrook City Clerk APPROVED: July 10, 2019</p>	