

**COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK LIBRARY
317 MAPLE STREET
April 13, 2022**

<p>CALL TO ORDER, ROLL CALL: (A)</p>	<p>Mayor Jon Brady called the April 13, 2022 Council Meeting to order at 6:00 pm in the Community Room, Overbrook Library, 317 Maple, Overbrook. Mayor Jon Brady - present Council Members: Carol Baughman – arrived 6:02 P.M. Cheryl Miller – present John Fairchild – arrived 6:08 P.M. Caitlin Curtis – present Angela Mordecai - present Others present: Jim Koger - present Terry Hollingsworth – present Aaron Traphagan – present Sue Burdick – present</p>
<p>PUBLIC HEARING FLOOD PLAIN MANAGEMENT ORDINANCE (B)</p>	<p>Motion to open the public hearing 6:02 P.M. Angela Mordecai (Caitlin Curtis). Mayor Brady opened the hearing to discussion. There was no public discussion. At 6:06 P.M. Cheryl Miller (Angela Mordecai) moved to close the public hearing.</p> <p>Following discussion, Caitlin Curtis (Cheryl Miller) moved to approve the Flood Plain Management Ordinance #428. Motion carried 5-0.</p>
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion:</p> <p>Motion: Approve agenda as written Moved: Carol Baughman, Cheryl Miller Motion: (5-0)</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1 Minutes – 3/9/22 NOT READY D.2 Warrants D.3 Request to Shred City Documents D.4 Planning Commission Report P&Z minutes D.5 Zoning Administrator Report D.6 Housing Authority Board Report D.7 Water Distribution System Report</p>

	<p>D.8 Council Work Order List D.9 Library Board Report D.10 Law Department/Animal Control Report D.11 Code Compliance Report D.12 Maintenance Department Report D.13 City Clerk Report D.14 OPR Director Report D.15 April Fair Housing Month</p> <p>Motion: To approve the consent agenda as written Moved: Cheryl Miller, Carol Baughman Motion Carried: (5-0)</p>
<p>SPECIAL REPORTS: JOE GREENE OSAGE WASTE: (E.1)</p>	<p>Discussion: Joe Greene was in attendance to discuss the increase in fuel prices and dump fees that Osage Waste has been facing. The Solid Waste and Recycling Contracts have a clause that allows the contractor to address the Council about a price increase when there has been a significant increase in these two areas. The Residential trash service will go up by \$3.14 per month, and recycling will go up \$1.55 per month. Dumpsters will go up by approximately 20%.</p> <p>Following discussion, Angela Mordecai (Cheryl Miller) moved to approve the rate increase for solid waste and recycling. Motion carried 5-0.</p> <p>This increase will be seen on your next bill due in June.</p>
<p>SPECIAL REPORTS: BEN KRAMER: (E.2)</p>	<p>Discussion: Ben Kramer indicated that Carstensen's has been moving to the east side of town. They are getting ditches back in shape, as well as fighting dirt on roads. The contractor prefers that the flags remain for now. The Council looked at pictures from inside the east tower- the consensus was to look for options besides a \$7,500 estimate for grinding down the pegs on the inner walls of the tower that were previously used to tie off painting crews/inspection crews. If this were to require a change order, the Council (Cheryl Miller, Angela Mordecai 5-0) authorized Jon Brady and Jim Koger to make the decision on the best way to</p>

	<p>proceed regarding the pegs after hearing back from Ben Kramer and Central Tank.</p> <p>There was further discussion. Jon Brady asked if the inspectors were tracking and verifying the amount of feet installed on a weekly basis. Ben said they were and had recently worked through a discrepancy regarding AB3 quantities.</p> <p>Motion: To approve the pay request and disbursement request. Moved: Angela Mordecai, Cheryl Miller Motion Carried: (5-0)</p> <p>The next item discussed was a gas tank that the boring crew discovered buried along the south road right of way on 7th Street at the Grade School. Angela Mordecai (Carol Baughman) moved to contact KDHE for advice on removal of the tank. Motion carried 5-0. Ben Kramer will contact KDHE. If KDHE determines that it is not a biohazard, Cheryl Miller (John Fairchild) moved to allow Mayor Jon Brady to decide how to proceed with removing the tank. Motion carried 5-0.</p> <p>The last item discussed was the colors of the Chlorine Building and Booster Station: Cheryl Miller moved to paint the buildings light blue. John Fairchild seconded the motion. Motion carried 3-2 (Mordecai, Curtis).</p> <p>We will hold our Town Hall Meeting at 7PM on April 26th. Mayor Brady is working on his Powerpoint Presentation.</p>
<p>PUBLIC COMMENTS: (F)</p>	<p>Kyle Maichel, 204 Trail Drive, was present to discuss a drainage concern at his property. The Council indicated a desire to work on finding a working resolution to the drainage problem. Mayor Brady will go out and shoot elevations and report back to Mr. Maichel.</p>
<p>UTILITY BILLING ACCOUNT HEARINGS: (G)</p>	<p>Following discussion, Motion: Approve Hearing Requests as presented Moved: Carol Baughman, John Fairchild</p>

	<p>Motion Carried: (5-0)</p> <p>Angela Mordecai requested a copy of our bank pay form.</p> <p>We should review the impact our late fee structure has on collections.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: (H.1)</p>	<p>Discussion: Sue Burdick: working on payroll, coding the breakdown of expenses, and the request for reimbursement of expenses/OT related to the project.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT ACTION ITEMS: (H.2)</p>	<p>None</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEMS: (H.3)</p>	<p>Aaron Traphagan addressed the Council regarding the replacement for the 2nd Maintenance Vehicle (previous vehicle sold last fall). Options were discussed, including detail that a new vehicle would not be available until at least late Fall. Following discussion, Caitlin Curtis (Angela Mordecai) moved to purchase a truck for less than \$8,000 and continue pursuing the new vehicle. Motion carried 5-0.</p> <p>There was further discussion. The expectation of the Council is that if an employee was using their personal vehicle for work reasons, they should be reimbursed for mileage.</p> <p>Mayor Brady indicated a request to sweep main street to get the sand and salt off the roadway.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: HEALTH INSURANCE RENEWAL: (H.4.a)</p>	<p>Following discussion, Motion: Approve the renewal of the current BCBSKS plan. Moved: Caitlin Curtis, Cheryl Miller Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: BOARD RESIDENCY REQUIREMENTS: (H.4.b)</p>	<p>Following discussion, Cheryl Miller (Angela Mordecai) moved to approve Charter Ordinances 18 and 19 setting the distance at within 10 miles of the Overbrook City limits. Motion carried 5-0.</p>

<p>COUNCIL ACTION/DISCUSSION ITEMS: AUDITOR RFQ: (H.4.c)</p>	<p>Discussion: Two RFQ packages were received. The consensus was for Treasurer Sue Burdick and City Clerk Jim Koger to make the final selection.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: HIGH SCHOOL PROJECT PROPOSAL: (H.4.d)</p>	<p>Discussion: A Santa Fe Trail class would like to conduct a Pollinator Garden Project in the planter outside City Hall. It would be perennials and would have minimal upkeep. They might work by the buffalo at the pool as well.</p> <p>Motion: Approve a budget of \$200 for the project Moved: Carol Baughman, Angela Mordecai Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POOL ACTION ITEMS: (H.5)</p>	<p>Nothing to report</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE: (I.1)</p>	<p>This was discussed earlier in the meeting.</p>
<p>OTHER UNFINISHED BUSINESS: COMMITTEE REPORTS: (I.2)</p>	<p>The Infrastructure Committee is working on the RFQ for the Sewer Project.</p>
<p>OTHER UNFINISHED BUSINESS: NEIGHBORHOOD REVITALIZATION: (I.3)</p>	<p>We'll have our Public Hearing for the County NRP on April 28th at 7PM at City Hall.</p>
<p>OTHER UNFINISHED BUSINESS: DRAFT COUNCIL MEETING RULES OF PROCEDURE: (I.4)</p>	<p>Consensus was to put the sample in place and try it for a while to see if it works.</p>
<p>OTHER UNFINISHED BUSINESS: (I.5)</p>	<p>Following discussion, John Fairchild (Cheryl Miller) moved to add Angela Mordecai to the list of Check Signers at the Kansas State Bank. Motion carried 4-0 Mordecai abstained.</p>
<p>NEW BUSINESS: MINIMUM HOUSING CODE: (J.1)</p>	<p>Work on this some more, maybe involve Planning and Zoning.</p>
<p>OTHER NEW BUSINESS:: (J.2)</p>	<p>None</p>
<p>COUNCIL MEMBER COMMENTS: (K)</p>	<p>Carol Baughman, John Fairchild, Caitlin Curtis and Angela Mordecai – none Cheryl Miller – Can we clean the planter in front of City Hall? Seems to be some algae on some of</p>

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	the sides. Also, is there a way to speed up the message sign?
MAYOR'S COMMENTS: (L)	Please attend the Town Hall Meeting on the 26 th !
ADJOURNMENT: (M)	Discussion: Motion to adjourn Council Meeting at 9:08pm. Motion: Adjourn Council Meeting Moved: Carol Baughman, Angela Mordecai Motion Carried: (5-0)
APPROVED May 11 th , 2022F, Jim Koger Overbrook City Clerk	