

City of Overbrook
Overbrook City Hall
February 12, 2025 6:00pm

A. Call to order, Roll Call	<p>Mayor Jon Brady called the meeting to order at 6:02</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – present Cheryl Miller – absent Kyle Maichel – present Hanna Smith –present Matt Craig – present</p> <p>We have a quorum.</p> <p>Others present: Jim Koger City Clerk, Becky Coltrane Assistant City Clerk, Eric Carlson Police Chief, Danny Gamblin Maintenance, Madison Warbritten OPR.</p> <p>No Public present.</p>
B. not used this month	
C. Approval Agenda	<p>I move to approve the agenda with appropriate changes. Carol, Matt Passed (4-0)</p>
D. Approval Consent Agenda	<p>I move to approve the consent agenda Matt, Carol Passed (4-0)</p>
E. Special Reports	<p>E.1 John Blessing Waste Management -- did not show up. Joe Greene was present. He would like to have the council approval the contract that we already have with Osage Waste Management. Jon would like to review the extra items call routine of who do they call us or Joe, and how to make sure that we know and they know so the customer is charged correctly. We will review the contract and discuss with council. Review the clause of “contractor roll offs” And will share any corrections or changes with Joe by the March meeting. And we will vote on it at the April meeting. Joe brought copies of the contract for the council to review.</p>

	E.2 Wastewater Project Update- no real changes since last month.
F. Public Comment	No public
G. 1a Treasurers Report	<p>G.1 Treasurers Report - Update from Brian Nyp. Jim feels very comfortable with how the treasurer's report has come out.</p> <p>Jim will find the latest Mini-Ex information and will bring it to the next council meeting and we will discuss paying it off.</p> <p>I move to approve the treasurers report. Matt, Carol Passed (4-0)</p>
G.2 Public Safety	No action items. Set up a meeting with Kyle and Matt--6:00pm on the 28 th to talk about ATV Ordinance.
G.3 Maintenance Dept Action Items	<p>G.3a Fire Dept allowing us to store items in their lean-to shed</p> <p>G.3. b Request to buy a Snowblower--- recommendation to call Tarwarters to get a quote as well. Tarwarters includes a service warranty. Suggestion to look at one to go on the UTV or ATV as well.</p> <p>G.3c. Reviewal of Snow plan and purchase of a snow blower. Questions about a different place for the snow to go when the guys are plowing, instead of at the corners of the intersections, where the piles create concerns with views of traffic and blocking parking spots. Discussion on where the snow could go.</p>
G.4 Administrative Action Items	<p>Review of connecting Links agreement with the county (Maple street)</p> <p>I move to deny the offer and not enter into an agreement with county. Matt, Hanna Passed (4-0)</p> <p>Review of not officially hiring a treasurer. Do we need to have an ordinance in place. Do we need to make any changes? Review of state statutes. Council concluded that we do not need to make an ordinance.</p> <p>Cleaning up our hiring and firing process. The city lawyer is recommending changes.</p>

	<p>I move to make the changes in Chapter 1 Article 3 1-303. following are the changes to section 1-303: (a) no changes. (b) should read: "The Mayor may suspend any appointed officer." Delete (c) and (d) in their entirety.</p> <p>Hanna, Carol Passed (4-0)</p> <p>I move to go into executive session to review personnel, for just council, for 10 mins at 7:17. Hanna, Carol Passed (4-0)</p> <p>Matt left on an Emergency Fire/EMT call at 7:20.</p> <p>Return at 7:27 No actions no decisions were made.</p> <p>I move to got into executive session with council, city clerk, assistant city clerk for 15 mins at 7:29. Hanna, Carol Passed(4-0)</p> <p>Returned at 7:44 no actions no decisions were made.</p> <p>Jon will get evaluations finalized.</p> <p>G.4 Draft Sidewalk RFQ, questions about if it's an RFQ or RFP? Kyle suggested for a "well defined scope of work". More of a design build process. The consensus of the council is to send this out when all the corrections are made.</p>
G.5 Pool Action	<p>A rotten tree needs removed by the pool. Recommend to just get 3 bids for tree removal.</p> <p>I move we let Madison get bids up to \$2,500.00 to remove the tree. Kyle, Hanna Passed (3-0)</p> <p>Discussion: Other trees on the west edge of the trailer court that Tom could not cut down.</p> <p>Some concrete work in the bathhouse at the pool will need to be repaired. Some cracking has happened with the cold and damage has occurred.</p>

G.6 OPR Action	<p>3 Open positions for OPR Board. There are 5 people interested in the positions.</p> <p>Matt Arrived back at 8:20pm</p> <p>I move to appoint Greg Sunday, Jessica Barnes, Jason Stithem as board members and Manda Voth as secretary. Carol, Hanna Pass (4-0)</p> <p>Review bids for Gym doors, with Key fab access and or key pad access.</p> <p>I move to get the pin/card access of 1 door for the gym. Kyle, Hanna Pass (4-0)</p>
H. Unfinished Business	none
I. New Business	<p>After Prom Donation- I move to donate 2 Family Pool Passes to the after prom party Matt, Hanna Passed (4-0)</p> <p>New Fire Hydrants need to be put on a flushing schedule. Matt would like to help if needed.</p>
J. Council Members Comments	<p>Carol- nothing Hanna – nothing Matt – nothing Kyle- nothing Jim – will be process the council meeting payroll on the next payroll. And Jim gave an update on his back and health. Becky – update on city hall activities with calendar meetings and alignment meetings. Madison – nothing Chief Eric – nothing</p>
K. Mayor Comments	Thank everyone for hard work, maintenance has been hit really hard this past month and has done a good job. Like the way everyone is getting a lot of work done.
L. Adjournment	<p>I move to adjourn. (8:41pm) Carol, Hann Passed (4-0)</p>
Respectfully Submitted Becky Coltrane	

Assistant City Clerk APPROVED March 12th, 2025	
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