City of Overbrook
Overbrook City Hall
July 8th, 2026, 6:05pm

A. Call to order, Roll Call	Mayor Jon Brady called the meeting to order at 6:05pm. **Mayor Jon Brady – Present** **Council Members:** Polly Berkley- Absent Kyle Maichel – Absent Hanna Smith –Present- late 6:05 Matt Craig – Present Lane Clark-Present We have a quorum. **Others present:** Becky Coltrane City Clerk, Bailey Lang Assistant City Clerk, Eric Carlson Police Chief, Brent Newton, Sean Gordan and Carol Baughman.
B.	Carol Baughman was presented with a plaque for 16 years of service serving on the city council. She has enjoyed her time and loved learning how the city operates and she appreciates the plaque.
C. Approval Agenda	I move to approve the agenda. (Matt, Hanna) (3-0)
D. Approval Consent Agenda	I move to approve the consent Agenda as presented. (Matt, Hanna) (3-0)
E. Special Reports:	E.1 Sean Gordon - Audit 2025 Audit completed- Gordan CPA LLC has issued the city the highest and cleanest audit they can give for the 2025 year. I make a motion to approve the audit. (Hanna, Lane) (3-0) E.2 Sean Gordon – Budget After many years of managing our budget, Jim Long, our CPA has retired. Sean has offered to take over helping write the budget for the city. If we wish to increase above RNR and keep our current MILS- we will need to let the county know by July 20th that we will exceed the *proposed estimate* of 71.7321 MILS. *The council wants to look at keeping the same mil amount as last year,* which was 74.643 Mils. Sean stated that other cities typically go higher with the Mils so it's not uncommon to raise those revenue neutral rates.

	Matt would like to keep the rate as the proposed estimate on the budget and give the town lower taxes. I make a motion to go with 71.72 mils (Matt) Motion dies due to lack of second. I make a motion to send 74.643 mils to county for 2026 budget. (Lane, Hanna) (2-1) We will finalize and submit the final budget in and notify by Oct 1. The budget hearing will be available to hold a meeting from Aug 20-sept 20th 2026. Once the budget meeting has been held, the city has 11 days to send finalized budget to county. Plan to have the hearing at the September council meeting- if the council does not want to hold a budget hearing on council night, we will have a special meeting called. Council meeting will be on the 9th of September.
F. Public Comment	none
G.1. Maintenance Action Items	G1. Roof Bids for City Hall, and new side by side purchase: Roof bids: We had some patching done to help with leaks in the roof, and took 3 bids for new roof, and possible guttering being added. Midwest roofing has the lowest bid; they have done work for us in the past and they have done a good job. The roof is about twenty years old and has some wear and tear over the years. I make a motion to approve Midwest roofing with the lowest bid. (Hanna, Lane) (3-0) The current Polaris 500 is undergoing repairs due to front differential and fan issues. The Council discussed purchasing a replacement, noting funds are available in the Equipment Reserve Fund. A used side-by-side is estimated at approximately $8,500, while a comparable new model is available for about $9,500. The skid steer has been paid off, and no additional Equipment Reserve Fund expenses are anticipated for the remainder of the year. Future equipment needs, including a grapple bucket and a salt/sand box, were also discussed. The Council requested bids on both used and new side-by-side options before making a decision.
G. 2. OPR Action Items:	G2. Ball season is over and looking at the budget from this years programs.
G.3 Pool Action Items	G.3 Community Foundation Grant/Donation for Slide for Pool: There has been some discussion on leaving the pool open- if there is someone at the window, if there are limited lifeguards on duty. Look at options for keeping pool open for August council meeting. The Community Foundation expressed interest in purchasing **one** item for the city pool. Possible options discussed included a new pool slide, a pergola, additional shade structures, or new diving boards. The specific item has not yet been decided on.

G.4. Public Safety action items	G.4 None.
G.5 Financial Report	G5. Financial Report: Water has improved and we are no longer negative in expenses. The other funds look good and are on track for the year. Hanna would like to see 85% of spending from budget authority. Matt would like to keep seeing 100%, to see where we need to monitor funds that are close to spending their whole budget. Helps keep funds on our radar. Brian Nyp, the accountant, suggested that we move some of our funds from the checking account to a CD. 12-month CD rate is 3.5% currently. I make a motion to give Becky the authority to move some money to CD's after talking with the accountant. (Hanna, Lane) (3-0) I make a motion to approve treasurers report (matt, Hanna) (3-0)
G.6 Administrative Action Items	G6a: Executive Session K.S.A 75-4319 (b) (2) Consultation with Attorney-Attorney cannot make it, the council did not have an executive session. G6b: Executive Session K.S.A. 75-4319 (b) (6) acquisition of real property. I move that the governing body recess into an executive session to discuss acquisition of real property in pursuant to the K.S. A. 75-4319 (b)(6). The open meeting will resume in 10 minutes starting at 7:24. Motion made by Matt and 2nd by Lane. Coming out of executive session at 7:35. Those present will be council members, City Clerk, Mayor. (3-0) Out at 7:35 No decisions and no actions were taken. No additional discussion. G6c.
	G6d.
	G6e.
H. Unfinished Business	H.1 Library Conference Room AC: During the storms, there was possible lightning strike at the library, and the heating and air no longer work. There was an insurance claim submitted. Our HVAC company Barrington Heating and Air bid for the exact project with a cheaper unit. Barrington does the upkeep for all the HVAC for the library yearly. I make a motion to approve Barrington bid to fix AC. (lane, matt) (3-0) H. 2 Surrey Lane Stormwater report/project:

	Schwab Eaton would like some culvert measurements. There are two basic proposals on how to correct drainage: • proposal #1 taking water to edge of property to agricultural ditch. Add curb and gutter to help get the water out to the field. Trees and Burm would need to be addressed and possibly taken out. • Proposal #2- very similar to the first is that extend out to the main drain of the main agricultural ditch and no tree removal- but keeping the curb. By rerouting the water that would lesson the load down surrey lane and look at making all the tube sizes the same to handle water that is coming down. Get feedback back to Keithan for this project, as well as send it to property owners to review. H. 3 Well #2 Update: Met with Midwest Engineering to inspect the pumps and wells. They are currently gathering information and evaluating the best location to drill a new well as close to the existing Well #2 as possible. The plan would be to properly abandon and fill the old well once the new one is in place. The City is waiting for Midwest Engineering to provide a cost estimate and recommendations for well drilling contractors.
I. New Business	I1. Library Conference Room AC: I2. Sidewalk Grant Application (CDBG) and Community Foundation: Staff discussed applying for a CDBG sidewalk grant and pursuing funding through the Community Foundation. The Community Foundation requires a 25% local match, and the City plans to hold fundraising efforts to raise the required $75,000 toward the estimated $425,000 sidewalk project. The proposed project would construct and replace sidewalks from the apartment area near the water tower to the water tower, with work beginning at both ends and progressing toward the middle. Improvements would also include sidewalks leading out of the park, older sidewalk sections, and the Surrey Lane parking lot. I3. Donation to Pride for Fireworks: Due to unfortunate events and due to safety- were unable to have the fireworks show, the discussion is the have the fireworks on Labor Day (Saturday for the firework show). I make a motion to donate $1000 to firework show. (Lane, Matt) (3-0) I4. Mayor's Summit Dates: Aug 20th, Aug 27th, Sept. 3rd We will send the August 27th date to other cities to see if that works for them, if that date does not work, they will go with the August 20th date.

	Questions asked for the Mayors Summit: What are other cities doing with their mil levy's? Is there an update from county?
J. Mayor Comments	I want to thank the community for cleaning up from the storm and continuing to help neighbors. 75% of the tree limb pile burnt in the last few days, working on getting any limbs from community members to burn them before construction starts.
K. Adjournment	I move to adjourn at 8:13pm. (Hanna, Lane) (3-0)
Respectfully Submitted Bailey Lang Assistant City Clerk APPROVED August 12th, 2026	