

City of Overbrook
Overbrook City Hall
July 9th, 2025 6:00pm

A. Call to order, Roll Call	Mayor Jon Brady called the meeting to order at 6:00 Mayor Jon Brady – Present Council Members: Present Carol Baughman – in late at 6:11 Cheryl Miller – Present Kyle Maichel – in at 6:05 late Hanna Smith – Present Matt Craig – Present We have a quorum. Others present: Becky Coltrane City Clerk, Bailey Lang Assistant City Clerk, Jessica Frye, Joanne Allen, Police Chief Eric Carlson, Danny Gamblin, Paulie Berkley, Sean Gorden, Kyle (librarian), and Madison Warbritton OPR Director.
B. Police Commendation	
C. Approval Agenda	Move F.1 to above E.1. , July 9, 2025, 6:03 Add executive item G4 called public safety action items New business- fireworks pride discussion I Jon, move to approve the agenda. (Matt, Hanna) Passed (4-0)
D. Approval Consent Agenda	I Jon move to approve the consent Agenda as presented. (Matt, Hanna) Passed (4-0)
E. Special Reports: Wastewater Project UPDATE	E1: Sean Gorden Independent Audit report Highest and cleanest audit they have given- 2024-2025 There were no major changes required by the state. Budgets were adopted by the city council; audit went well with new system, no auditors' recommendations from this year went

	very well. No concerns about all expenses and funds looked good. Bank recs are done timely and accurately. Overall looks great. Jon motions to approve (Cheryl, Matt) Passed (5-0) E2 library- Kyle present library recommendations I have been here for 9 years at the library. Everything is going well. Friends of library book sale is July 24-25, 2025. Evaluation increase looks the same, the same number as last year. Becky is looking into it. Library is supposed to get Wi-Fi soon. Air conditioners are fixed, and leaks were caulked. E3 Santa fe trail days- A request was presented to close the parade route starting at 2:00 PM until the end of the parade. The proposed route includes Santa Fe Street (from the end of the parade) to Market Street, Santa Fe Trail to Maple Street, and continuing to the alley going east toward East Street. Jon noted the importance of communicating with local businesses to ensure the closure will not interfere with operations. The Fair Board is expected to give final approval at their Thursday meeting and is currently supportive of the plan. Jon motions to approve proposal for street closure Cheryl, Matt Passed (5-0)
F. Public Comment	No comment from public
G.1. Maintenance Action Items	It was noted that many sewer lines run through alleyways, where utilities are also located, and there is a need to clean up these areas. An issue was reported in the alley between Maple and Oak Streets. A section of clay sewer pipe had previously been replaced, but the line now requires jet rodding, with further action anticipated. Additionally, a significant sewer issue occurred in the same area approximately four years ago, extending to the main line. Tree roots were a major factor at that time. It was recommended that this area be jetted and inspected with a camera, Danny recommends we do this sooner rather than later. An ongoing water issue near Highway 56 was discussed. Rural Water District #5 has assisted in the investigation, including checking nearby meters. It was confirmed that no active water supply leaks were found within approximately a half-block radius.

	Further investigation is needed, including potential video inspection or dye testing to determine the source of the issue. Dollar general sewer goes straight to manhole- needs mayors specialties need to get concrete out of manhole to fix. Before school starts, they will be painting cross walks and adding one east and west on maple, market and handicap parking stalls downtown. Maintenance needs to put drain for around playground- planting seed during planting season with hay to cover.
G. 2. OPR Action Items: Change in meeting date?	G2. Scoreboard is in. Matt has a guy in October to come to help put it up. Pool chlorine issues- ongoing. Ball season is done- moving into soccer season.
G.3 Pool Action Items	
G.4. Public Safety action items	G4. UPOC & STFCO- adopt standard uniform code KS sends book of changes, needs to be adopted with ordinance. I Jon motion to approve the UPOC and STFCO. Matt, Hanna Passed (5-0) I Jon motion to go to an executive session with chief and both clerks for 10 minutes. Matt, Cheryl Passed (5-0) started at 6:55pm executive session out of session at 7:05pm Jon wants to know if we should go into another exec. Session- answer is no.
G.5 Treasurers Report	Becky reported ongoing payroll adjustments due to the holiday, which affected city payments. She worked with Mike at Jayhawk to learn reporting tools for identifying discrepancies. Payroll allocations were adjusted for sewer maintenance employees and the court clerk. Large transfers in May and June, as well as two transfers each in June and July, caused temporary variances but will not occur next month. Overall finances look stable; law and water funds are being monitored. The pool is expected to go negative before the season ends, which is typical. \$21,000 was taken from the sewer fund, paid by Bailey. Becky will work with Bryan on a spreadsheet for quarterly review and update report month names. Matt, Cheryl I make a motion to approve treasures report

	(5-0) passed G5a Budget Discussion Council noted the evaluation figure has not increased from last year. Jon questioned the accuracy, and Becky will verify before budget submission. Budget Items Reviewed: Lake maintenance: fish feeders, aerators, and fish food expenses to be reviewed. Completion of sidewalk projects. Street project scheduled for fall. Due to tax changes, the evaluation should differ from last year; Becky will confirm. Blighted Structures Ordinance Council discussed exploring an ordinance like Lyndon's, which shares demolition costs for blighted properties. Jon and the Chief inspected several properties on Friday; three houses are overgrown. Status updates will be obtained, and deadlines set for properties in probate. Ballfield improvements are 80% complete; remaining dirt work may need to be contracted. Sidewalks require dirt replacement for accessibility, drainage tube installation, and professional regrading. Becky will contact the engineering group for grading and cut/fill assessment. Lake has a few sidewalks that are up high- do we need a guard rail budget for park Jon said we have angle iron that we could put up for guard railing.
G.6 Administrative Action Items	G6a civil housing- cbdg cannot be listed in doc. Was given new docs to approve Cheryl, Hanna They call us commissioners- needs changed – Becky with fix Amend motion to correct (5-0) motion passed G6e.
	G6b. procurement prod

	G6c.
	G6d.
	G6e.
H. Unfinished Business	H.1 atv ordinance Pat turned 2 into one document- revoking previous one Cheryl makes a motion to accept Hanna second Matt wants to know if it has an age requirement- Ordinance was changed because they were finding ordinances that were not enforced and are now being investigated. Motions Cheryl, Hanna Passed (5-0) Once published it will be in effect- then newspaper and newsletter key points) H2: attendance errors Jon motions to approve edited minutes Matt, Cheryl (5-0) passed
I. New Business	I1. Firework donation from city to pride \$750.00 to continue They want to know what it normally cost 5K for fireworks 1500 to shoot off. Jon makes a motion to approve Matt wants to increase to 1,000.00 for 2025 and move forward Matt, Hanna Passed (5-0) I2 I3 Motion to approve. I4. (4-0) passed I5. I move to approve motion (-0) approved
J. Council Members Comments	Carol- NA Cheryl: fireworks spectacular, parks look great, explosions were awesome- several food trucks, lots of people, good weather.

	Wants to have beautification group to look into getting some murals. Matt: I want to move food trucks a little bit away from sidewalk and more trash cans. Becky: can we handout trash bags at the fireworks show to help with the trash pickup on day after show. Hanna: I want to know why we didn't have port a potty. Wants to know about trees in neighborhood- are we enforcing ordinance on trimming trees. can we investigate budgeting to trim trees for others who cannot afford to hire tree trimming. Matt: wants lights at pickleball bathroom- the lights need fixed. Jon: I will investigate lights in pickleball bathrooms. Road right away, maintenance for grass mowing, if it's in the road right away- whose responsibility is it- traditionally it's the homeowners responsibility. 12 foot off the road surface per the ordinance. Trees, roads and atvs Kyle: wants to take out the non-working drinking fountain. Council will replace it and winterize it, by concessions to keep the sign dedicated. Becky wants a positive for every complaint. Summer help has cleaned up ordinances- Gretchen Huizenga is amazing and has been working on it on summer and finished today. Summer help has done a great job; Gabe is doing a good job. Jon: Tyce is doing and great job.
K. Mayor Comments	I want to thank everyone for their work. I want to find out what they're going to do with school district, budget, codes and how to handle in police department functions- maybe have part time officers help. Other councils have taken it out of PD and put into council. Jon wants to know how to move forward- had a few tires in the burn pile, bricks, chunks of grill. Do we need to lock the gate for burn pile? Needs to be put into newsletter about trash being put into burn pile. Will pile be moved with sewer project coming ?
L. Adjournment	I am moving to adjourn Matt, cheryl Passed (5-0) passed 8:08
Respectfully Submitted Bailey Lang Assistant City Clerk Approved August 13 th 2025	

