

**COUNCIL MEETING  
CITY OF OVERBROOK, OVERBROOK LIBRARY  
317 MAPLE STREET  
May 11, 2022**

<p>CALL TO ORDER, ROLL CALL: (A)</p>	<p>Mayor Jon Brady called the May 11, 2022 Council Meeting to order at 6:00 pm in the Community Room, Overbrook Library, 317 Maple, Overbrook. <b>Mayor Jon Brady - present</b> <b>Council Members:</b> Carol Baughman – present Cheryl Miller – present John Fairchild – absent Caitlin Curtis – present Angela Mordecai - present <b>Others present:</b> Jim Koger - present Terry Hollingsworth – present Sue Burdick – present Ross Miner OPR, Amanda Kuhlman Os.Co. Economic Development Director</p>
<p>(B) Not Used this month: APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Add Grocery Store Discussion; Remind all to speak up!</p> <p>Motion: Approve agenda as amended. Moved: Carol Baughman, Cheryl Miller Motion: (4-0)</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1 Minutes – 3/9/22 and 4/13/22 D.2 Warrants D.3 Request to Shred City Documents D.4 Planning Commission Report P&amp;Z minutes D.5 Zoning Administrator Report D.6 Housing Authority Board Report D.7 Water Distribution System Report D.8 Council Work Order List D.9 Library Board Report D.10 Law Department/Animal Control Report D.11 Code Compliance Report D.12 Maintenance Department Report</p>

	<p>D.13 City Clerk Report D.14 OPR Director Report</p> <p>Motion: To approve the consent agenda as written Moved: Cheryl Miller, Carol Baughman Motion Carried: (4-0)</p>
<p>SPECIAL REPORTS: Shelley Robertson: (E.1)</p>	<p>Shelley Robertson was here to discuss the possibility of having a Margarita Truck at the Fair/Tractor Pull. Consensus was for Shelley to work with Jim Koger and Luke Lang once more is known.</p>
<p>SPECIAL REPORTS: Ross Miner: (E.2)</p>	<p>OPR Director Ross Miner was in attendance to request permission to hold a fundraiser softball tournament with extended hours and a request to allow alcohol at the park. Consensus was given. OPR will complete the form and notify the necessary parties.</p>
<p>SPECIAL REPORTS: BEN KRAMER: (E.3)</p>	<p>Discussion: Ben Kramer led the discussion updating the Council on the status of the water project and water tower improvements. There was additional discussion of the delay in availability of the brass fittings to connect the new meters to the customer service lines. If this were to require a change order, the Council (Cheryl Miller, Angela Mordecai 4-0) authorized Jon Brady, Aaron Traphagan and Jim Koger to make the decision on the best way to proceed regarding the Philmac fittings after hearing back from Ben Kramer, Rural Development, KDHE, Carstensens and other.s</p> <p>There was further discussion regarding the pay request.</p> <p>Motion: To approve the pay request and disbursement request. Moved: Angela Mordecai, Cheryl Miller Motion Carried: (4-0)</p>
<p>PUBLIC COMMENTS: (F.1)</p>	<p>Kyle Maichel, 204 Trail Drive, was present again to discuss a drainage concern at his property. The</p>

	<p>Council re-indicated their desire to work on finding a working resolution to the drainage problem.</p> <p>We will check with Carstensen's to see if they can bore the driveway while they are here.</p>
<p>Moved H.4.b: Review County NRP for approval</p>	<p>Amanda Kuhlman, Os.Co. Economic Development Director, was here to answer any questions we had about the Osage County Neighborhood Revitalization Plan. The application will all be online. It is a one page form. The Appraiser will review first and then the County Commissioners will review and if acceptable, approve the application. Osage City passed the plan in February. There was discussion. Angela Mordecai (Cheryl Miller) moved to approve the NRP. There was no additional discussion. Motion approved 4-0. Amanda will get apps to us. We will put in the newsletter, on the website, and on facebook.</p> <p>Amanda's department is working on bringing more business to our County.</p>
<p>UTILITY BILLING ACCOUNT HEARINGS: (G)</p>	<p>There were no Utility Hearing Requests presented.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: (H.1)</p>	<p>Discussion: Sue Burdick: working on payroll, coding the breakdown of expenses, and the request for reimbursement of expenses/OT related to the project.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT . ACTION ITEMS: (H.2)</p>	<p>There was mention of 4-Wheeler traffic and a quick discussion of our rules and speed regulations.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEMS: (H.3)</p>	<p>Jon Brady announced the hiring of Calvin Young to a full-time Maintenance Position with an approximate start time of two weeks</p> <p>There was further discussion. Aaron Traphagan updated the Council on the used truck purchase and indicated that we may be able to order the new truck in July or August. They have been</p>

	<p>working on getting the pool ready for opening day.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: Executive Session, Structure: (H.4.a)</p>	<p>Following discussion, Jon Brady/Jim Koger discussed how we had been working on the Structure presentation but had additional work to do such that we were not ready to present for approval. Specifically, we are close enough to the 2023 Budget period that we needed to better realize the impact it would have on the 2023 Budget so the Council could adjust accordingly.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: County NRP Review: (H.4.b) discussed earlier; (H.4.c) City-County Connecting Links</p>	<p>Following discussion, the consensus was to not accept the City-County connecting links agreement. Jim Koger will notify the County.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: Grocery Store Discussion: (H.4.c)</p>	<p>Discussion: Council Member Caitlin Curtis detailed how she had visited 2 of the 3 municipal grocery stores in Kansas and noted three things:</p> <ol style="list-style-type: none"> <li>1. They were way below the national average on average sales per customer.</li> <li>2. They had more payroll than our model.</li> <li>3. They were really receptive to our model.</li> </ol> <p>We would find a solution that would provide a service to our community.</p> <p>Notes from Erie(2021), St. Paul (2014), Mildred(2014): supplier issues, none of these had a farmer’s market, produce sections were small, no local food.</p> <p>Moran: co-operative has a bigger produce section.</p> <p>Need a resolution from the Council to move forward. While the possibility of a resolution was discussed, no further action was taken at this time.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POOL ACTION ITEMS: (H.5)</p>	<p>Nothing to report</p>

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UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE: (I.1)	This was discussed earlier in the meeting.
OTHER UNFINISHED BUSINESS: COMMITTEE REPORTS: (I.2)	The Infrastructure Committee is working on the RFQ for the Sewer Project. The Growth Committee will soon hold a Family Fun Night.
OTHER UNFINISHED BUSINESS: (I.3)	None
NEW BUSINESS: MINIMUM HOUSING CODE: (J.1)	Work on this some more, maybe involve Planning and Zoning.
OTHER NEW BUSINESS: (J.2)	Garrett's Fireworks Stand Permit was approved as was the Permit for the Fairgrounds.
COUNCIL MEMBER COMMENTS: (K)	None were noted.
MAYOR'S COMMENTS: (L)	None were noted.
ADJOURNMENT: (M)	Discussion: Motion to adjourn Council Meeting at 9:30pm.  Motion: Adjourn Council Meeting Moved: Carol Baughman, Angela Mordecai Motion Carried: (4-0)
APPROVED July 13th, 2022 Jim Koger Overbrook City Clerk	