

**DRAFT MINUTES
COUNCIL MEETING
OCTOBER 14, 2020
ADJOURNED TO RECONVENE
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET**

<p>RECONVENE 7:00 PM OCTOBER 21, 2020 (A)</p>	<p>Meeting reconvened on October 21,2020 at 7:00 pm</p>
<p>CALL TO ORDER, ROLL CALL (B)</p>	<p>Mayor Jon Brady called the October 13, 2020 Council Meeting to order at 7:00 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Mayor Jon Brady - present Council Members: Carol Baughman - present Cheryl Miller - absent John Fairchild – present Phoenix Anshutz – present Caitlin Curtis - absent Others present: LaVerna Gray</p>
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Agenda reviewed. Move I3 to after Public Comment Motion: I move to approve the agenda as amended. Moved: Phoenix Anshutz, John Fairchild Motion Carried (3-0)</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1. Minutes – 9/9/2020 Regular Council Meeting Minutes D.2. Warrants D.3. Request to Shred City Documents D.4. Planning Commission Report P&Z minutes D.5. Zoning Administrator Report – No report D.6. Housing Authority Board Report D.7. Water Distribution System Report D.8. Council Work Order List D.9. Library Board Report D.10. Law Department/Animal Control Report D.11. Code Compliance Report- No Report D.12. Maintenance Department Report D.13. City Clerk Report D.14. OPR Director Report – no report</p>

	<p>Motion: I move to approve the Consent Agenda as written. Moved: Carol Baughman, John Fairchild Motion Carried (3-0)</p>
SPECIAL REPORTS: (E.)	none
PUBLIC COMMENTS: (F.)	none
UTILITY BILLING ACCOUNT HEARINGS (G.)	<p>Discussion: Utility Billing Hearings Report. No billings were heard.</p> <p>Motion: I move to give Jim Koger the authority to grant 12-month payment plans with his discretion. Moved: Carol Baughman, John Fairchild Motion Carried: (3-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (H.1)	Discussion: No report due to illness
COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM (H.2)	No action items
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM (H.3)	No action items
COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: LETTER OF SUPPORT OSAGE COUNTY GENERAL TRANSPORTATION GRANT APPLICATION (H.4.a)	Discussion: Jim Koger will write a letter of support for the Osage County General Transportation Grant application
COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: REQUEST FOR 15 MINUTE EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL (H.4b)	<p>Discussion: The need for executive session</p> <p>Motion: I move that the City Council recess into executive session for the purpose of discussing matters that are related to non-elected personnel for 15 minutes. Moved: Carol Baughman, John Fairchild Motion Carried (3-0)</p>

	<p>City Council left executive session at 8:55 pm and resumed the open session.</p> <p>No binding action was taken during executive session.</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM (H.5)</p>	<p>No Action Items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM (H.6)</p>	<p>Discussion: Trying to get in contact with Midwest Pools to get the city pool winterized.</p>
<p>UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (I.1)</p>	<p>Discussion: Bond Ordinance 423, easements, Engineering Firm, financing, compliance issues</p> <p>Motion: I move to approve Ordinance 423 Moved: Carol Baughman, John Fairchild Motion Carried (3-0)</p>
<p>UNFINISHED BUSINESS: GROCERY STORE SURVEY DISCUSSION (I.2)</p>	<p>Discussion: Grocery committee will meet on the 26th of October to summarize the survey.</p>
<p>UNFINISHED BUSINESS: CDBG-CV GRANT (I.3)</p>	<p>Garrett Nordstrom joined the meeting by phone. Discussion: Options for distributing the money to approved applicants</p> <p>Motion: I move to divide the food program money equally between the qualified food program applicants. Moved: Carol Baughman, John Fairchild Motion Carried (3-0)</p> <p>Motion: I move to establish a minimum and maximum business distribution on a per employee basis. Moved: John Fairchild, Carol Baughman Motion Carried (3-0)</p> <p>Discussion: County CDBG-CV possible grant expenditures, zoom meetings, up-grade technology</p> <p>Motion: I move to give Jim Koger the authority to spend dollars from the CDBG-CV as needed, Moved: Carol Baughman, John Fairchild Motion Carried (3-0)</p>

OTHER UNFINISHED BUSINESS: (I.4)	None
NEW BUSINESS: OTHER NEW BUSINESS (J.1)	None
COUNCIL MEMBER COMMENTS: (J)	<p>Caitlin Curtis via Jim Koger – Farmer’s Market indoor event in Community Room, COVID guidelines</p> <p>Jim Koger – Is a work session needed on the 4th Friday in October?</p> <p>LaVerna Gray – November 6, Chili and cinnamon rolls for employees and the City Council</p>
MAYOR’S COMMENTS: (K)	Sidewalk improvements in collaboration with PRIDE
ADJOURNMENT: (L)	<p>Mayor Jon Brady called for a motion to adjourn.</p> <p>Motion: I move to adjourn at 9:45 p.m.</p> <p>Moved: Carol Baughman, Phoenix Anshutz</p> <p>Motion Carried: (3-0)</p>
Respectfully submitted, LaVerna Gray Personnel & Project Coordinator Approved November 18, 2020	