

City of Overbrook
Overbrook City Hall
September 10th, 2025
6:00pm

A. Call to order, Roll Call	Mayor Jon Brady called the meeting to order at 6:00pm Mayor Jon Brady – present Council Members: Carol Baughman – absent Cheryl Miller – present Kyle Maichel – absent: Arrived 7:15 Hanna Smith – present Matt Craig – present We have a quorum. Others present: Becky Coltrane City Clerk, Police Chief Eric Carlson, Maintenance Head Danny Gamblin, SFT students Gabe Smith, Makenzie Gaelyn, Mason Tornaden, Molly Haaron, Fire Chief Russell Mitchell, Charlie Glenn, Jessica Frye, Tyler Torneden
B.	Note Used
C. Approval Agenda	Add appointment for planning and zoning add to Administration Action Items, Matt would like to add something to the Maintenance Action Items. I move to approve the agenda. (Matt, Cheryl) Passed (3-0)
D. Approval Consent Agenda	Add Reminder of Movie night to OPR Report. I move to approve the consent agenda. (Matt, Hanna) Passed (3-0)
E. Special Reports:	E.1 Gabe Smith- FBLA, Gabe Smith gave a presentation on the organization FBLA(Future Business Leaders of America) what it is, what they do, how it prepares kids for the future.

	E.2 Jessica Frye presentation information about the upcoming “Fiesta on the Trail” Mexican Dinner fundraiser for the Historical Society. October 4 4:00-7:00pm. She ask if the city could close Santa Fe Trail Street from Maple to ½ way to Walnut, For the dinner. I move to approve the closing of the street from 2:00pm-9:00pm for set up and take down for the Fiesta. Matt, Chery) Passed (3-0) E.3 Russell Mitchell – Fire Chief – presented a contract for the purchase of the old fire station. The Mayor accepted the contract and told the chief the council would review it and send it to the city’s attorney for review. The Mayor took the opportunity since the fire chief was present to ask about scheduling Hydrant Flushing with the maintenance Dept. Matt as a captain of the fire department will work with Danny to have a schedule for the start of the 2026 year. E.4 Brett Waggoner was not available but the Interlocal agreement was presented for the Mayor to sign on behalf of the city. I move that the Mayor sign the Interlocal agreement on behalf of the city. (Matt, Hanna) Passed (3-0)
F. Public Comment	No comment from public
G.1. Maintenance Action Items	G1. Matt requested that the trees on Maple Street be trimmed up because the grain and cattle trucks are hitting the tops of their trucks and not staying in their appropriate driving lane. A discussion on the tree ordinance then took place, on height to be trimmed to, who’s responsible, and updating the ordinance. Becky has been working on this ordinance with updates and will have it ready for review by next council meeting, with specific changes on tree height to be trimmed on maple street.
G. 2. OPR Action Items:	none
G.3 Pool Action Items	None- Jon would like to set up a meeting to discuss plan for repairs and shutting down the pool.

G.4. Public Safety action items	G4. Additional discussion on the blight ordinance that we received from Lyndon. Some additions to it would be who would take ownership of the property after demolition or cleaning up, and a discussion of some of the problems that the city of Lyndon has had with this plan/ordinance.
G.5 Treasurers Report	Review of Treasurers report with some Funds to look at for more review. Water, Public Safety, Parks and Rec Funds. I move to approve the treasurer's Report. Hanna, Matt Passed (4-0)
G.6 Administrative Action Items	G.6a Records Request Ordinance 450 I move to approve Ordinance 450. Hanna, Cheryl Passed (4-0) G.6b. LMI Survey I move to approve the LMI Survey Matt, Cheryl Passed (4-0) G.6b We need to add additional names to the bank accounts. Bank Signature Cards – I move to add Becky Coltrane, Jon Brady, Bailey Lang, Hannalore Smith, Matthew Craig, Kyle Maichel and Cheryl Miller to the KSB Accounts. Matt, Cheryl Passed (4-0) I move to add Bailey Lang to the First Security Bank Accounts. Cheryl, Matt Passed (4-0)
H. Unfinished Business	H.1. Lydon Blight Ordinance – reviewed previously in G.4
I. Jaeden Romine-Linquist Complaint	Council reviewed complaint, legal representation was present for the Liquists and a discussion of home owner at 208 Trail being violation of Code Article 12. I move to send a letter to the property owner of 208 Trail to let them now they are in violation andthe ditch must be repaired.

	The letter is to be hand delivered by the Overbrook Police Department. Hanna, Matt Passed (3-0) Kyle abstaining because of conflict of interest.
	I.3 ROW ordinance review – the Council discussed the new right of way ordinance. Eric suggested changing the fine to mandatory court appearance and it be a planning and zoning violation. I move to approve the ordinance with the changes and after approval from the city’s attorney. Cheryl, Hanna Passed (4-0)
	I.4 Work Session date for Tuesday September 23 @ 6:30 PM to work on Blight Ordinance, Work Session date September 26th at Noon to review projects.
	I.5 Denali Contract I move to approve the contract. Kyle, Hanna Passed (4-0)
	Added : Appointment of Garrett Lang to planning and Zoning. We will need to wait for his letter, will add to next months agenda.
J. Council Members Comments	Kyle – be prepared for calls and discussion from the letter to be sent, the Ball Park is looking good. We’ve had some deaths in our community, and it’s been a sad month. Matt – Any updates on Megginson’s? New baby is doing well! Cheryl – Great weather, staff is doing a good job. Vines at old shop need cleaned up. Eric – Lost of support from the community on a case we’ve been working on. Becky- Lots of positive from the office and the city. Jon – There was a lot on the agenda and we’ve gotten a lot done. We done some good work on the ordinances, Budgetary concerns we will be addressing.

L. Adjournment	I move to adjourn. Cheryl, Hanna Passed (4-0) passed at 9:12pm
Respectfully Submitted Becky Coltrane City Clerk Approved October 8 th , 2025	