

**REGULAR COUNCIL MEETING DRAFT
CITY OF OVERBROOK**

MINUTES – June 9, 2010

CALL TO ORDER, ROLL CALL: (A.)	Mayor Don Schultz called the May 12, 2010, regular council meeting to order at 7.01 p.m. in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Roll call was taken and it was determined that a quorum was present. Mayor Don Schultz and Council Members Jim Gates, Carol Baughman, Dorthy Chikly, and Jon Brady were present. Others present included Jim Koger, Kit Bostrom, Ed Harmison, Don Bryant, Vic Robbins and Bill Jacobs. Members of the public were also present at the meeting.
ADDITIONS TO AGENDA: (A.1)	Mayor Schultz requested approval to make the following additions to the Agenda: <ul style="list-style-type: none">• Darin Jones and members of the band Hedway are here to discuss a music festival with the Council. Please add this as item (E.1).• Barb Prost from the Osage Herald-Chronicle is here to discuss the upcoming summer edition the paper is producing. Please add this as item (E.2).
MOTION, APPROVE AMENDED AGENDA: (A.1)	Dorthy Chikly (Jim Gates) moved to approve the amended Agenda. Motion passed 4-0.
MOTION, APPROVE CONSENT AGENDA: (B.1, B2)	Following discussion, Dorthy Chikly (Jim Gates) moved to approve the consent agenda. Motion passed, 4-0.
TREASURER REPORT: (C.1)	Patty Hylton presented her written report which included graphs (of where the budgets were as compared to how much time had elapsed this year) and a fund review. We will need to have budget figures for the next Council Meeting.
CITY CLERK REPORT: (C.2)	Jim Koger presented his report. Following discussion, the consensus was to add a review of the Council pay process to our next meeting Agenda. Our American Legion Post is soon celebrating their 90 th Anniversary. Mayor Schultz will present a proclamation next meeting.
MAINTENANCE/ANIMAL CONTROL REPORT: (C.3.1a, C.3.1b)	Don Bryant gave his report. Don indicated that Bruce Haukenberry had recently been hired as a part-time maintenance worker. Bruce has his Wastewater Certification. Discussion next centered on the Pool. There appears to be a leak on the east side. The Council asked Don to contact Bruce McKee in regards to the leak. Don is also to get price on new rope for the pool. Parts have not arrived yet for fixing the faucets at the bathroom at the park. There was no Animal Control report.
LAW REPORT: (C.4)	Chief Harmison gave his report. Officer Harmison will include laptops for the patrol cars and radio updates (the county is going to 800 series radios in the near future) as potential budget items.
CITY BOARD REPORTS: PLANNING & ZONING: (D.1)	The packet included draft minutes from the most recent Planning and Zoning Meeting. Following discussion, Mayor Schultz indicated we will discuss some of the items on the P&Z meeting minutes under Agenda items later in the meeting. The next P&Z Meeting is on June 15 th . In regards to the RV on Market, there has been water consumption this last month. In regards to the Private Club discussion,

Dorothy Chikly questioned whether an actual request to establish a club had been received as it was hard to tell from the draft minutes. The Clerk is to follow-up ASAP with P&Z for more info. The packet also included an email from Sheila Dale where she posted some of the preliminary results from the Surveys mailed with the Utility Bills last month.

CITY BOARD REPORTS:
PARK & REC.
(D.2) No report was provided. Mayor Schultz gave a brief rundown of the recent Car Show put on by Park and Rec. There were approximately 20 cars entered.

CITY BOARD REPORTS:
LIBRARY:
(D.3) The packet included an email from Librarian Peggy Waldman. No action was taken.

CITY BOARD REPORTS:
HOUSING AUTHORITY:
(D.4) No report was provided.

CITY BOARD REPORTS:
OTHER:
(D.5) No other reports were provided. Tammy Luther and Sheila Dale arrived.

SPECIAL REPORTS:
DARIN JONES:
(E.1) Darin Jones and members of the local band Hedway addressed the Council in regards to hosting a summer fest on July 24th at the Fairgrounds. Hours would be from 11AM to 11PM. They would like to have 10-20 live bands on 2 stages, playing at 30-40 minute intervals. The stages would face east. It would be a ticketed and gated show. They would provide porta potties and security. Police Officers would be welcome. They would have insurance for the event. They will ask the Fire Department/First Responders to have representation at the event. They asked the Council first for consent to have the event, as well as permission to use the city's temporary fencing to fence off the area. They would also like to apply for a temporary one day event Cereal Malt Beverage License. According to Darin Jones, the event had been cleared through the Fair Board. Following discussion, Dorothy Chikly (Carol Baughman) moved to approve the requests provided that the items were provided as mentioned: 1). Valid Certificate of Insurance, 2). Porta Potties and Security, 3). a completed CMB Temporary application was received with valid fee, 4). Clerk to verify event with Fair Board. Motion carried 3-0 with Jim Gates abstaining.

SPECIAL REPORTS:
TAMMY LUTHER, POOL:
(E.2) At this point, the Mayor asked for permission to add an item to the Agenda as Tammy Luther was present to discuss the Pool. They have collected just under \$5,000 in pool passes so far this year. She and Chelsea would like to address the difference between the babysitter and family pass before the next pool season. They have 34 Swim Team Members and approximately 40 signed up for swim lessons. Eight of the Ten Lifeguards have either completed their WSI or were working on certification. There are 4 sessions of water aerobics offered during the week. They appear to be losing water- Mayor Schultz mentioned that Don Bryant will be contacting Bruce McKee. They have been getting the items for the concession stand through O'Bryhim's Thriftway. This has gone real well so far. They need to replace the refrigerator that the guards use to store their lunches. They would also like to purchase recycle bins for the pool. Don Bryant will assist them with this. They will host one swim meet this year.

SPECIAL REPORTS:
BARB PROST, OSAGE
COUNTY HERALD-
CHRONICLE SPECIAL This item was moved from (E.2) to (E.3). Barb Prost was in attendance to discuss the upcoming Special Edition "Your Guide to Osage County" to be produced and distributed by the Osage County Herald-Chronicle. The proposed publishing date was late July or early August. Samples of a similar item were reviewed. Following

SUMMER OSAGE COUNTY EDITION: (E.3) discussion, Jim Gates (Dorothy Chikly) moved to approve a double truck color ad (at \$620 color per page plus a \$200 contribution to defray printing cost), requesting the center fold if possible. Discussion indicated that this edition would be for 2010 and 2011. Motion carried 4-0. We will need to get the info to Barb by the end of June.

BREAK: Council took a break at 8:25 p.m and reconvened at 8:30 p.m.

PROJECTS IN PROCESS: SEWER-PHASE 2: (F.1) Vic Robbins addressed the Council in regards to Phase II of the Sewer Rehabilitation Project. Vic indicated that the sewer contractor has not yet provided submittals in acceptable form and also need certificates of insurance for the subcontractors. Vic was also working with Insituform to narrow down the length of time between when the line was videoed and cleaned was when the liner was installed. There was discussion about the soil tests. Don Bryant will help Vic collect some more soil samples. Vic will talk with Michael Coffman about the documentation for bonding and insurance requirements for the contractor/subcontractors.

PROJECTS IN PROCESS: STREET (F.2a, F.2b) Vic Robbins next addressed the Council in regards to the Water Line/Valve Replacement project that is being done in conjunction with the Street Project. Vic is getting closer to completing the plans and indicated that he would be submitting them to KDHE soon. There was discussion about adding the east-west line near the site of our January water main break to the project. This could possibly be done as a change order. Vic asked the Mayor to follow up with Dave Malone in regards to the Bond issue. The Clerk will assist the Mayor with this item.

Vic commented on the condition of the back slope of the dam at the City Lake. It needs to be sprayed soon for woody brush and thistles. We should not mow the dam any lower than six inches. Vic suggested contacting the County Noxious Weed Department for more information.

Bill Jacobs addressed the Council in regards to the Street Project. Bill handed out a written copy of the plan. Copies are available at City Hall. There was discussion about the storm sewer south of City Hall. As it was, the plan called for overlay on Walnut south from 56 to 2nd St. Following discussion, the consensus was for Don Bryant to look in to this further. The final report should be ready soon.

UNFINISHED BUSINESS: 323 MAPLE: (G.1) There was nothing new to report. Following discussion, the consensus was to invite the owner to our July Council Meeting to discuss the issue with the Council.

UNFINISHED BUSINESS: DISCUSSION ON PROPOSAL TO PURCHASE THE LODGE: (G.2) The Council reviewed the email draft from Michael Coffman. There was discussion about how to pay for improvements. Dorothy Chikly (Jon Brady) moved to authorize Michael Coffman to finalize the proposal and to submit it to the Lodge for approval. Motion carried 3-0 with Jim Gates abstaining. The Clerk is to follow-up with Michael.

UNFINISHED BUSINESS: BUILDING INSPECTOR TO INSPECT SAFETY OF TRAILER HOUSES: (G.3) Sheila Dale, Planning and Zoning Chairman, addressed the Council. Following-up on an item from (D.1) earlier in the meeting, Sheila indicated that there had not been a request to establish a private club- what they had discussed at their Planning and Zoning Meeting was an example. The discussion returned to the inspection of the trailer houses. Sheila proposed that the City provide Mr. Oswald with a list of qualified inspectors. Mr. Oswald can choose from the list and have the inspections done at his cost. If in the meantime Mr. Oswald has identified someone to do the inspections, the City would need to approve his credentials prior to the inspection being done. The Mayor and Clerk are to follow-up on this topic.

UNFINISHED BUSINESS: RWD#5 CONTRACT Following discussion, Jim Gates (Dorothy Chikly) moved to accept the terms of the proposed agreement with Osage County Rural Water District #5. There was

REVIEW: additional discussion about how rate changes may take place. Motion carried 4-0.
(G.4) The Clerk is to follow-up with Mike Musick.

UNFINISHED BUSINESS: Following discussion, we will review and address further next month. Specifically,
SIGN the Council requested that we come up with the number and type of signs that will
RETROFLECTIVITY: be needed.
(G.5)

UNFINISHED BUSINESS: Following discussion, the consensus was for the Mayor to talk to the area banks
ESTABLISH POLICY FOR about the possibility of one of them acting as an Administrator for a foundation set
DISTRIBUTION OF up just for this purpose. No further action was taken.
PUBLIC FUNDS TO
SPECIAL INTEREST
GROUPS:
(G.6)

UNFINISHED BUSINESS: Pat McKenzie was in attendance to discuss the need for an improved Nuisance
ESTABLISHMENT OF A Ordinance, both in what it covers and in how we administer it. Pat had concerns
NUISANCE ORDINANCE: over trash and other items (such as old carpet) in area yards and ditches. There was
(G.7) considerable discussion. The consensus was for the Clerk to send out letters (with
deadlines) when a complaint is received. Jim Koger is to work with Sheila Dale on
the wording of the letter. Planning and Zoning will continue to work on the
Nuisance Ordinance.

UNFINISHED BUSINESS: Following discussion, Jim Gates (Jon Brady) moved to approve the contract with
RENEWAL OF Tim Larson (Thunder Prairie) to fill the fish feeders at the City Lake and at the
CONTRACT TO FILL Children's Fishing Pond. As additional discussion, the Clerk read the note in regards
FISH FEEDERS: to utilizing Tim that the City had received from Leonard Jirak. Motion carried 3-1
(G.8) (Dorthy Chikly). This overrides the previous decision to utilize Karl Umscheid to
fill the feeders.

UNFINISHED BUSINESS: There was discussion about the upcoming Kansas State Law that will make smoking
ORDINANCE illegal in public places effective July 1, 2010. Mayor Schultz indicated that he had
DISCUSSION recently received a copy of the non-smoking ordinance from the City of Lawrence.
REGARDING PRIVATE The Council requested that Planning and Zoning continue to work on this issue.
CLUBS: The Council also requested that Jim Koger contact the League for additional
(G.9) support.

OTHER UNFINISHED There was no other Unfinished Business.
BUSINESS:
(G.10)

NEW BUSINESS: The Clerk had received a request for the Council to discuss the possibility of placing
JONES PARK/CITY LAKE a timer on the lights at the City Lake/and/or Jones Park to turn the lights off for the
LIGHT DISCUSSION: night once the park had closed. The request indicated that there might be some
(H.1) energy savings as well as less late night light on the nearby homes. Following
discussion, the consensus was that the lights in these public use areas should remain
on. The Council indicated that for safety and security reasons they felt the best way
to reduce liability for the City was to leave the lights on.

NEW BUSINESS: Mayor Schultz indicated that a second trailer, dedicated entirely to cardboard, had
DISCUSSION ABOUT been delivered by the County for our use. It is located near the other recycling
ESTABLISHING trailer. The Mayor and Glen Tyson had discussed a 4-5 day pattern for pickup.
SCHEDULE FOR They'll continue to work on establishing a schedule. The recycling sign is ready for
EMPTYING RECYCLING pick-up. The consensus was for the trailer to remain where they were.
TRAILER:
(H.2)

NEW BUSINESS: Mayor Schultz stressed the importance of having budget information ready for our

OTHER NEW BUSINESS: July Council Meeting. Department heads are to have items for consideration for
(H.3) review at our next meeting. The Budget Hearing will be in August.

PUBLIC COMMENTS: None.
(I.)

COUNCIL MEMBER Jim Gates, Carol Baughman, Dorthy Chikly: None
COMMENTS: Jon Brady asked about the new part-time Maintenance employee. There was
(J.) discussion about the mowing at the lake and ball field. No action taken.

MAYOR'S REPORT: None
(K.)

ADJOURNMENT: Jim Gates (Jon Brady) moved to adjourn the meeting at 11:05 p.m.
(L.) Motion passed, 4-0.

Respectfully submitted,



Jim Koger
City Clerk

APPROVED: July 14, 2010